Acts Registration/ Renewal User Walk Through

Registration Procedure:

Step-1: Open URL <u>https://rajnivesh.rajasthan.gov.in/</u>



Step- 2: Click on "Sign In" option.



<u>Step-3</u>: After click on "Sign In" a SSO login window will appear. User can enter their user name, password and correct Captcha and click on "Login" button.

Rajasthan Single Sign On v32.3 One Digital Identity for all Applications			English हिन्दी	
G2G APPS		Login	Registration	
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<u>Step-4</u>: After successfully login to SSO a Rajnivesh Dashboard appears and user click on "I want to Submit a new application" option to view various departments online services.

RAJ	top-Shop fo										A- A	A+ 🛈 🛞 🙆 MA	HESH KL
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	1	LABOUR	Registration under Rajasthan Sh	ops And Con	nmercial Establishments Ac	ts, 1958	SCA/2016/14/201836 (24/06/2016 05:20 PM)	MAHESH		JAIPUR		ACCEPTED (24/06/2016 05:20 PM)	0
	2	LABOUR	Registration under Rajasthan Sh	ops And Con	nmercial Establishments Ac	ts, 1958	SCA/2016/14/946751 (28/06/2016 04:38 PM)	MAHESH		JAIPUR		ACCEPTED (29/06/2016 10:22 AM)	0
	3	LABOUR	Registration under Rajasthan Sh	ops And Con	nmercial Establishments Ac	ts, 1958	SCA/2016/14/746209 (28/06/2016 04:51 PM)	MAHESH		JAIPUR		REJECTED (04/07/2016 11:46 AM)	0
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	4	LABOUR	Registration under Contract Lab	our (Regulati	on And Abolition) Act, 1970	(Contractor)	CLC/2016/14/415739 (29/06/2016 10:05 AM)	MAHESH		JAIPUR		ACCEPTED (29/06/2016 12:41 PM)	O
	4	LABOUR LABOUR	Registration under Contract Lab	our (Regulati And Comme	on And Abolition) Act, 1970 crcial Establishments Acts, 1	(Contractor) 958	CLC/2016/14/415739 (29/06/2016 10:05 AM) SCA/2016/14/201836 (29/06/2016 11:44 AM)	MAHESH		JAIPUR		ACCEPTED (29/06/2016 12:41 PM) ACCEPTED (30/06/2016 12:35 PM)	0

<u>Step-5</u>: After step 4 departments services are seen, Click on "Labour" for Labour Department services.

	J NIVESH e-stop-Shop for Investments ment of Rajasthan			A- A A+ 🛈 😥 🛞 MAHESH KU+
≡		DEPARTMENT/ SERVICES (CLICK D	EPT. TO VIEW ITS ONLINE SERVICES)	
Menu Dashboard Grievance	Department of Consumer Affairs [Legal Metrology]	Energy	Factories and Boilers Inspectorate	Home
Q Feedback	Industries	Labour	لغني Local Self Government (LSG)	Medical & Health
	Public Health and Engineering Department (PHED)	Public Works Department (PWD)	Revenue	Tourism
	Urban Development and Housing (UDH)			
	Site d	esigned, developed & hosted by Department of Information Techno	ology & Communication, Govt. of Rajasthan. <u>Website Policy</u> <u>Website S</u>	Sitemap 🚱

<u>Step-6</u>: Various Labor Department Services will appear, click on "Apply" button next to the service name in which the user wants to register.

DEPARTMENT/ SERVICES (CLICK DEPT. TO VIEW ITS ONLINE SERVICES)							
Industries Local Self Government (LSG)							
Service			A				
REGISTRATION UNDER BEEDI AND CIGAR WORKERS (CON	DITION OF EMPLOYMENT) ACT, 1966		œ				
REGISTRATION UNDER BUILDING AND OTHER CONSTRUC	TION WORKER'S WELFARE ACT, 1996		(@				
REGISTRATION UNDER CONTRACT LABOUR (REGULATION	AND ABOLITION) ACT, 1970 (CONTRACTOR)		(0				
REGISTRATION UNDER CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 (PRINCIPAL EMPLOYER)							
REGISTRATION UNDER CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 (PRINCIPAL EMPLOYER) TEMPORARY							
REGISTRATION UNDER INTER-STATE MIGRANT WORKMEN (RE & CS) ACT, 1979 (CONTRACTOR)							
REGISTRATION UNDER INTER-STATE MIGRANT WORKMEN (RE & CS) ACT, 1979 (PRINCIPAL EMPLOYER)							
REGISTRATION UNDER MOTOR TRANSPORT WORKERS AC	, 1961		(
REGISTRATION UNDER RAJASTHAN SHOPS AND COMMER	CIAL ESTABLISHMENTS ACTS, 1958		(@				
REGISTRATION UNDER TRADE UNIONS ACT, 1926			(@				
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RENEWAL UNDER MOTOR TRANSPORT WORKERS ACT, 196	1		(@				
DENEWAL LINDER DATASTHAN SHOPS AND COMMERCIAL	CTARLICHMENTS ACTS 1059						

		Guidelines	to fill the form	
1 Fields marked in (*) is mandatory	ab of the average Obstances buff		Fatablichment Dhate ID aread of the aver-	
2 Documents to be attached. Photographic proof of the establishment, Scanned	Declaration form and Form 1 For	mat.	Establishment, Photo ID proof of the owne	er, Address proof of the Establishment, Rent
Attach detailed list of employees wor respectively)	king/to be working in the establis	hment and the	eir weekly holidays in the excel sheet provi	ided along with the form (Field No. 18 and 21
Applic	ation for registration unde	Form 1 (S r The Shop	See Rule 3) os and Commercial Establishment	s Act, 1958
		P	art I	
A. Business Registration Number		*	Generate Business Registration Numb	ber
1. Name of Establishment *	MAHESH			
Postal Address of Establishmen	t			
2. Plot No. *	15		3. Street *	BHAGIRATH NAGAR
4. Area *	GOPALPURA		5. City *	NA
δ. District *	Select District	•		
Establishment Details				
7. Name of Owner *	MAHESH KUMAR NA		8. Father's Name/Husband's Name *	
9. Name of Manager (if any)			10. Category of Establishment *	Select Category of Establishmer 🗸
11. Date of starting the Shop / Establish	ment *			
12. Nature of Business *	Select Nature of Work	•		
13(A)lease affix your photograph here (S	canned photograph to be browse	d and	Choose File No file chosen *	100
anneu)				No media has been uploaded.
(Scanned Photograph To Be Browse	d and Affixed) *	Pa	Choose File No file chosen	View No media has been uploaded.
14. Total no. of employees employed in \$	Shop / Establishment		Male Female	Child Total
15. Whether any family member working	in the establishment		OYes INO	
16. Names of persons occupying position engaged in confidential capacity Download Excel Sheet Format	n of management or employees		Choose File No file chosen	
17. Rates of wages			Choose File No file chosen	
18. Details of employees working in the e	establishment		Choose File No file chosen	
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19. Name of Place *	Select Name of Place	•	20. Please mention the weekly off day	- Select Weekly Off Day 🗸
		For	m 15	
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23. Declarartion Form* Download Declarartion Form Form:	at		Choose File No file chosen	
24. Address Proof of the Establishment *			Choose File No file chosen	
25. Copy of Rent / Ownership *			Choose File No file chosen	*
26. Attach Form No. 1 Download Form No. 1 Format 27. Name of Apolicant *			Choose File No file chosen	
10 Mobile Number (Only 40 District *			Mahesh Kumar	
20. Mobile Number (Only 10 Digits) *			9414305908	
29. Email				*
Labour Office Detail			Select Office	
Prove you'r not a robot	2 3 9 9 8	0	Select Unice V]•
		Submit	Reset	

<u>Step-8</u>: Submit the form and LDMS application number will be generated. Keep it safe because it might be required later for retrieving\tracking the application status.

GOVERNMENT OF RA.	T OF LABOUR IASTHAN	
Home Edit Profile Change Password	yati sharma	
Registration/License	THANK YOU FOR THE DETAILS	9/6/2014 11:46:41 PM 1.00013
Register Complaint		
Claim Filing	After scrutiny, the office will intimate about the discrepancy, if any or for the deposit of fee as the case may be.	amount,
Request for Recovery	Registration will be completed after payment confirmation.	
	Name of applicant yati sharma	
Standing Order Application	Application number 49/2014/562730	
Return Filing	Name of establishment Rubal Enterprises	
BOCW Welfare Board	Date of application submission 06/02/2014	
BOCW Welfare Cess Details	Pre-fixed time required for 15 Days checking discrepancy	
Payment		
Application Status	Print	

At the Department level, new registration application will be automatically assigned to concerned officer.

Concerned officer logs in to the system and views the application onhis home screen as shown below:

select Act - Selec	CWC Cess/Project Details CWC Weefare Board init Under Quasi Judicial mplaint Application Number Date of Application Act Name Name of Establishment Application Number Date of Application Select Act Select Act Select Act	BCW Cess/Project Details Select.Act - Select.Act - I Show BCW Cess/Project Details Application Number Date of Application Act Name Name of Establishment Application Status Duration Complaint Application Select.Act - I Select.Act - I Name of Establishment Application Status Duration Details Status Status Duration Inspector Note Message Message Message Offline Establishment Registration Registration / Amendment / Renewal Reports Self Certification Form Standing Order Application Self Certification Form	EMS	Registration					
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			Standing Order Application						
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<u>Step-9</u>: Upon clicking the application number following screen appears. If theofficer finds everything all right, he can click "Payment" button for further processing

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aim Under Quasi Judicial	Аррис	ation for registration under the	shops and commercial Establishments	ACI, 1996
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iostriai Dispote	Postal Address of Establishme	nt		
pection Note	2. Plot No.	B-14	3. Street	SHANTINAGAR
ssage	4. Area	GURJAR KI THADI	5. Village / City	JAIPUR
line Establishment Registration	6. District	Jaipur	×	
gistration / Amendment / Renewal	Establishment Details			
ports	7. Name of Owner	NIRMLA	8. Father's Name / Husband's Name	BAGHWAN SAHAI JAGARWAL
turn Filed Application	9. Name of Manager (If any)		10. Category of Establishment	Shop
f Certification Form	11. Date of starting the Shop/Establish	ment		29/06/2016
nding Order Application	12. Nature of Business	Beauty Parlour and Saloom	<u>*</u>	
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Step-10: If submitted application and attached documents are correct, you'll immediately receive the SMS/e-mail on your registered mobile number and registered email account for e-payment of prescribed fees. User can also see the fee detail in the audit trail after clicking on the application number on his dashboard. The User can make e-payment by clicking on "Make payment" button as shown below

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<u>Step-11</u>: After paying the prescribed fees online, the applicant can download his Registration Certificate online, as shown below

Emitra Payment Saleway Transactor Reference Number SCA/2015/14/6817924 Transactor Answertin Rs.) 15061- INR Only Transactor Date & Time Mon May 16 15/36:14 IST 2016 Select Bank SBBJ Net Banking 1	
Pay All additional transaction processing one race & tokes levice by banks or P8 will be borne by the Customer	



H

Government of Rajasthan

Home	Welcome, ashish p	unia (Cittzen)	254	06/2016 4 56 29 PM Back To \$50 LOGOUT
BOCW Welfare Board				
BOCW Welfare Cess Details		Application for registration u	Form 1 (See Rule 3) nder The Shops and Commercial Establish	nents Act. 1958
Cause List			Part I	
Establishment Registration	1. Name of Establishment	M/S YOGESH PRINTING	AND STATE	
Establishment Denauel	Postal Address of Est	ablishment	2 Charles	
Estebrishment (verlevia)	2. PIDLIND.	p67, RAI JI KA GHER	J. 30000	NEAR KALE HANUMAN JI KA MANDI
Register Complaint	4. Area *	CHANDI KI TAKSAL	5. City *	JAIPUR
Return Filing	6 District *	Jaipur	*	
Self Certification Form	Establishment Details		 Enthorie Manadation Managements Managements 	
Standing Order Application	7. Name of Owner	Mr. VIJAY AGARWAL	o. Faulter s Hamerrussanus Han	LATE SHRI RAM GOPAL AGARMAL
	9. Name of Manager (if an	n	10. Category of Establishment *	Shop *
	11. Date of starting the Shot	/ Establishment		11/12/2015
	12. Nature of Business *	Stationary Shop		
	13(8). Please Afforyour Esta Afford) 1	blahment Photograph along with employe	r here (Scanned Photograph To Be Browsed and	
			Dart II	
	14 Total on of employees e	moloved in Shoo / Establishment	Part II	Chat 0. 744 0
	15. Whether any family men	iber working in the establishment	Note of Formers U	Citat (0 Citata (0
	16. Names of persons occur	aying position of management or employe	es Details Of Persons	
	engaged in confidential	tapacity		
	17. Rates of wages	ring in the establishment	Details Of Francis of Wages	
	19. Name of Place *	Jaipur	Form 7 20. Please mention the weekly off	day* Sunday *
			Earm #E	
	21. Employee Weekly Holida	Up Details Of Employee week	ly Holidays	
	Attach Supporting Do	cuments (Max Size : 450KB)		
	22. Photo ID (For e.g., PAN	Card, Driving License, Aadhar Card, Pas	sport) * New PhotoID	
	23. Declaration Form*		Mew Declaration Form	
	24. Address Proof of the Es	ablishment *	Mew Address Proof	
	25. Copy of Rent / Ownersh	¢.	New Copy of Rent	
	20. Aliach Porm No. 1 27. Name of Applicant *		Mew Form No. 1	
	28 Mobile Number (Only 10	Direllet *	Mr. VIJAY AGARIVAL	
	29 Reciptorion Daried *		8314449749	
	I abour Office Datail		5 Years	1
	Labour Office		Jaipur	¥]
	31: View Challan		Download Challan	
	Payment Defail			
	Mode Of Payment :	Online	Downlo	ad
	32. Receipt No	1690099911002589	33 Amount Certifica	ate [rso.oo
	34. Date	24/06/2016	35. Bank Nam	SBBJ
		Back	Download Certificate	
			Pointerio Centrative	
	Audit Irail			
	User Name ashish punia(Chizen) A Gopal Lai Meena (Labour Fo Inspector) m Katash Chandis, A Sharma, LDC/UDC) M ashish punia(Chizen) N	Action syment done for Registration and Applicat copport wm Reviewed, Sent back to obtain for kang pormient, pleatien market to Gopal Lal enal, Labour Impedior) wr Application	Detail on Psyment has been successfully made using Online S Application Accepted Amount due, Rs. 750	Date & Time 814/56 and 24 Jun 2016 18:00 40 (0 day) 24 Jun 2016 17:56:16 (0 day) 24 Jun 2016 17:59:11 (0 day) 24 Jun 2016 17:21:04 (0 day) 24 Jun 2016 17:21:04 (0 day)
	liest Viewet with 1024 a	Copyright # 2014 As right 750 points. This website is been used in Info	(s inserved inet Explorer Version 8 Mazila Firefox 3 S version	

Step-12: Certificate that will be downloaded from LDMS shall be as shownbelow:



are applicable on this establishment.

<u>Step -13:</u> Validity of this Certificate can be verified from <u>http://labour.rajasthan.gov.in/</u>

Single Window System Labour Depa Government of Rajasthan	Irtment Management System Application) Government of Rajasthan	(Online Factory & Boiler Dep Government of Rajast
Registration Procedure	Inspection	Third party/self certification
Registration/Renewal Procedure and Timeline	Inspection Procedure	Third party Certification
Approval Procedure	Inspection Checklist	Self Certification Schemes
Fees and Checklist	Inspection Circular	Third Party Agencies
Verify Registration No./License No./Application Status	<u>User Guide 8</u>	<u>& Video Tutorials</u>
SCA/2017/14/142738 Submit Sugg	estion/Feedback	Single Integrated Return

Registration P	rocedure	Inspection		
Registration/Ren	newal Procedure and Tim	Inspection P	rocedure	
Approval Procedure			Inspection C	<u>hecklist</u>
Fees and Checkl	ist	Inspection C	ircular	
Act Name:	The Shops and Comme 1958			
Registration No:	SCA/2017/14/142738	Application Date:	16/05/2017	
Name:	HIGHLAND	Status:	Valid	
Valid Upto:	<u>tificate</u>			
	How to Validate Si	<u>ignature</u>		
	Close			

Renewal Procedure:

<u>Step-1</u>: After login on the LDMS portal, click on "Establishment Renewal" and in sub-menu click on "Renewal".

	Government of Ra	ajasthan
Home	Welcome, ashish punia (Citizen)	29/06/2016 12:44:01 PM Back To SSO LOGOU
BOCW Welfare Board	Rei	newal
BOCW Welfare Cess Details	Select Act	The Shops and Commercial Establishments Act, 1958
Cause List	Search your records	as per following criteria:-
Establishment Registration	Registration No.	
Establishment Renewal		OR
Renewal	District Establishment Date	Select District V
Register Complaint		
Return Filing		Search
Self Certification Form		
Standing Order Application		

Step-2: After selecting the Act, provide the Registration Number and click the "Search" button. Search result appears, select it and proceed by clicking "Submit" button

OR

In case you don't have the Registration Number, registration details couldbe searched by selecting appropriate district and the establishment date. It might result in multiple records, user may select appropriate result and click "Submit" button.

	Go	overni	ment Department	of Rajas	sthan			
ome Language english OHindi	Welco	ome, KUSHAL KUMAR SAI	NI (Citizen)		23	3/07/2024 1:33:08 PM	Back to SSO	LOGOUT
BOCW Welfare Board		Renewal						
BOCW Welfare Cess Details		Select Act Select Act						~
Cause List	0		Sea	rch your records as per follo	wing criteria:-			
Establishment Registration	13			Registration No.				
Establishment Renewal	L			OR				
Payment	12			District - Select Establishment Date	District V			
Register Complaint				0 ⁻¹	50			
Return Filing	Select	New Registration No.	Old Registration No.	Estb. Name	Owner Nar	me Estb. D	ate Dis	strict
Self Certification Form	0	SCA/2018/14/141812		GST SOLUTIONS	HITESH SHARMA	01/08/20	D18 Ja	ipur
Standing Order Application				Sea	rch Submit			
	6							

Step-3: Fill other data and submit theform.

	Governm	pent of Ra	ijasthar	า -		
Home Language English OHindi	Welcome, GARIMA SHARMA (Citizer	1)		29/05/2024 11:24:52 AM	Back to SSO	LOGOUT
BOCW Welfare Board		For	m '5'			
BOCW Welfare Cess Details	-	See F Rajasthan Shops and Comme	Rule 6 ercial Establishment Act, 19	958		
Cause List	1. Registration No.	SCA/2018/14/141812				
Establishment Registration	2. License Expiry Date	31/12 Select 🗸 *	3. Number of Employee	×		
Establishment Renewal	4.Registration Certificate of		Choose File No file chosen			
Payment	5.Form V		Choose File No file chosen			
Register Complaint	6. Business Registration Number		000500000004404			
Return Filing	Generate Business Registration Number		8005220063001421			
Self Certification Form		Submit	Back			
Standing Order Application						
Third Party Application						
	Nodal Officer: Ema	Rajiv Kishor Saxena (Additional Labour Comm Phone: 0141-2450793 ail: labour[dot]support[at]rajasthan[dot]gov[dot]	nissioner (IR))]in			
	Best Viewed with 1024 x 768 pixels This websi	Copyright © 2024 All rights reserved. te is best viewed in <u>Internet Explorer Version 8 8</u>	Version 10 Mozilla Firefox 3.5 v	rersion		

Step-4: Acknowledgement message appears as below

सत्यमेव जयते Home	Welcome, astristr punia (Cilizer.)	29/00/2016 1.28.53 PM Back To SSO LOGOU
BOCW Welfare Board	Dear ashish pu	nia
BOCW Welfare Cess Details		
Cause List	Your request for renewal of Registration number SCA/20	016/14/946751 has been received. Our
Establishment Registration	inspecting officer will verify the cetails and contact you.	
Establishment Renewal		
Register Complaint		
Return Filing	Ok	
Self Certification Form		
Standing Order Application		

Step-5: At the Department level, new renewal application will beautomatically assigned to concerned officer. Concerned Officer when views the "Renewal" section in his login, the pending application is viewable as shown below.

Government of Rajasthan Department of Labour Home EditProfile Change Password					
BFMS	Renewal				
BoCW Cess/Project Details	Registration Number	Name of Establishment	Date of Renewal	Renewal Status	
BOCW Welfare Board	SCA2016/14/104386	M/S GOVIND STORE	28 06 2016	Pending at the level of Labour Inspector(G VI)	
	SCA/2016/14/863421	M/S KAVIAL STORE	28-06-2016	Perding at the level of Labour Inspector(G M)	
Claim Under Quasi Judicial	SCA/2016/14/251098	M/S A.A. ENTERPRISES	28-06-2016	Pending at the level of Labour Inspector(G M)	
Compaint Application	SCA2016/14/375904	M/S.A.S. ENTERPRISES	28-06-2016	Pending at the level of Labour Inspector(G M)	
	SCA2016/14/257196	M/S G.S. ENTERPRISES	28-06-2016	Pending at the level of Labour Inspector(G M)	
Industrial Dispute	SCA/2016/14/946751	MAHESH	29-06-2016	Pending at the level of Labour Inspector(G M)	
Inspection Note					
Message					
Offline Establishment Registration					
Registration / Amendment / Renewal					
Reports					
Return Filed Application					
Self Certification Form					
Standing Order Application					

Step-6: Upon clicking particular registration number following screen appears. If the officerfinds everything all right, he can click "Request Payment" button for further proceeding.

Home Edit Profile Change Passwo	brd	Welcome, Gopal Lai Meena	(Labour Inspector)	29/06/2016 1:47:29 PM LOGOUT		
BFMS	Renewal					
BoCW Cess/Project Details	Renewal / Shop & Commercial Act					
BOCW Welfare Board			Form '5'			
Claim Under Quasi Judicial		See Rule 6 Rajasthan Shops and Commercial Establishment Act. 1958				
Complaint Application	Basic Details	,				
Industrial Dispute	1. Registration No.	SCA/2016/14/946751	2. Renewal Years	1 Year 🔹		
Inspection Note	3. License Expiry Date	31/12/2015	4. Number of Employee	5		
Message	5. Registration Certificate of Establishr	ment	View Registration Certificate			
Offline Establishment Registration	7. Form V		View Form V			
Registration / Amendment / Renewal						
Reports	Back	Clarification	Request for Payment View Re	gistration Details		
Return Filed Application	Audit Trail					
Self Certification Form	User Name	Action	Detail	Date & Time		
Standing Order Application	Kailash Chandra Sharma(LDC/UDC)	Application marked to Gopal Lal Meena(Labou Inspector)	r	29 Jun 2016 13:41:30 (0 day)		
	ashish punia(Citizen)	Request for Renewal		29 Jun 2016 13:28:52 (1 day)		

Step-7: Upon processing "Request Payment" option, following screen appears.

Gov	Rajasthan			
Home Edit Profile Change Password	Welcome, Gopal La M	eena (Labour Inspector)	29/06/2016 1:50:23 PM	LOGOJT
BFMS				
BoCW Cess/Project Details				
BOCW Welfare Board				
 Claim Under Quasi Judicial 				
Complaint Application	Application ID:	SCA/2016/14/946751		
Industrial Dispute	Action Taken:	Ready for Payment		
Inspection Note				
Message				
Offline Establishment Registration		Ok Print		
Registration / Amendment / Renewal				
Reports				
Return Filed Application				
Self Certification Form				
Standing Order Application				

Step-8: Citizen logs into the system and views the status of his applications. The approved and payment pending application becomes visible as shown highlighted in the figure below.

	Govei	rnm _{De}	partment of Rajas	stha	n	
Home	Welcome, ashisl	h punia (Cilizer)		29/06/2016 1.54.40 PM Back To SSC	LOGOUT
BOCW Welfare Board			Application Number			
BOCW Welfare Cess Details			Search			
Cause List	Application No.	Date	ActName	Service Type	Application Status	Duration
Establishment Registration	CLC/2016/14/415739	29 Jun 2016	Contract Labour (Regulation And Abolition) Act, 1970 (Contractor)	Regist ation	Accepted	0 (Days)
Establishment Renewal	SCA/2016/14/201836	29 Jun 2016	Rajasthan Shoos And Commercial Establishments Acts. 1958	Renewal	Payment Recuired, Pending at the level of citizen	U (Days)
Register Complaint	SCAV2016/14/946751	29 Jun 2016	Rajasthan Shops And Commercial Establishments Acts, 1958	Renewal	Payment Recuired, Pending at the level of citizen	0 (Days)
Return Filing	CLC/2016/14/913208	28 Jun 2016	Contract Labour (Regulation And Abolition) Act, 1970 (Contractor)	Registration	Rejected	1 (Days)
Self Certification Form	CLC/2016/14/051968	28 Jun 2016	Contract Labour (Regulation And Abolition) Act, 1970 (Contractor)	Registration	Rejected	1 (Days)
Standing Order Application	SCA/2016/14/329470	28 Jun 2016	Rajasthan Shoos And Commercial Establishments Acts, 1958	Registration	Pending at the level of Labour Inspector(A J)	1 (Days)
oraning oran represent	SCA/2016/14/746209	28 Jun 2016	Rajasthan Shoos And Commercial Establishments Acts, 1958	Registration	Pending at the level of Labour Inspector(A J)	1 (Days)
	SCA/2016/14/946751	28 Jun 2016	Rajasthan Shoos And Commercial Establishments Acts, 1958	Registration	Accepted	1 (Days)
	SCA/2016/14/614089	27 Jun 2016	Rajasthan Shoos And Commercial Establishments Acts, 1958	Registration	Accepted	2 (Days)
	SCA/2016/14/201836	24 Jun 2016	Rajasthan Shoos And Commercial Establishments Acts, 1958	Registration	Accepted	5 (Days)
	CLPE/2016/14/515516	30 Mar 2016	Contract Labour (Regulation And Abolition) Act, 1970 (Principal Employer)	Registration	Accepted	91 (Days)
	CLPE/2016/14/515515	30 Mar 2016	Contract Labour (Regulation And Abolition) Act, 1970 (Principal Employer)	Registration	Accepted	91 (Days)

Step-9: Citizen clicks on the specific registration number and initiates the payment process by clicking the "Make Payment" as shown below. Fees shall be calculated according to the number of years for which registration renewal is desired. Make the payment and the establishment's registration shall be renewed for the period desired.

	Govern	nent of R	ajasthan "	
Home	Welcome, ashish punia (Citiz	er)	29/	06/2016 1:57:13 PM Back Tc SSO LOCOUT
BOCVV Welfare Board			Form '5'	
BOCW Welfare Cess Details		Rajasthan Shops and Co	ee Rule 6 mmercial Establishment Act. 195	8
Cause List	Basic Details			-
Establishment Registration	1. Recistration No.	SCA/2016/14/£46751	2. Renewal Years	1 Year 🔻
Establishment Renewal	3 License Expiry Date	31/12/2015	4 Number of Employee	5
Register Complaint	5. Registration Certificate of Estab 6. Form V	lishment	View Recistration Certificate View Form V	
Return Filing	X. Challan Form	View Challan Form		
Self Certification Form		10 million - 10 mi		
Standing Order Application		Back	Make Payment	
	Audit Trail			
	User Name	Action	Detail	Date & Time
	Gopal Lal Meena(Labour Inspector)	Payment required for Renewal		29 Jun 2016 13:50:22 (0 day)
	Kailash Chardra Sharma(LDC/UDC)	Application marked to Gopal Lal Meena(Labour Inspector)		29 Jun 2016 13:41:30 (0 day)
	ashish punia(Cilizen)	Request for Renewal		29 Jun 2016 13.28.52 (1 day)



Step-10: Citizen is taken to the payment gateway, where he could make the payment asshown in figure below

Department of Info	rmation Technology & Communication	
- Emitra Payment Gateway -		
Transaction Reference Number	SCA/2016/11/9167512	
Iransaction Amount(in Rs.)	1005/- INR Only	
Transaction Date & Time	Wed Jun 29 13:46:40 IST 2016	
Select Bank	SBBJ Net Banking	
	Pay	
All edditional transaction processing charges	& texes levied by banks or PG will be borne by the Customer.	

Step-11: After the payment of fees, the registration shall be renewed for the desired period. The certificate could be downloaded in the same manneras in the case of Registration.

(Note: The procedure of registration and renewal of all the acts of labour department are the same, but the registration/renewal forms of all the acts are different. (The above procedure is an example of registration/renewal of Rajasthan Shops and Commercial Establishment Acts, 1958))