

USER MANUAL SERVICE –

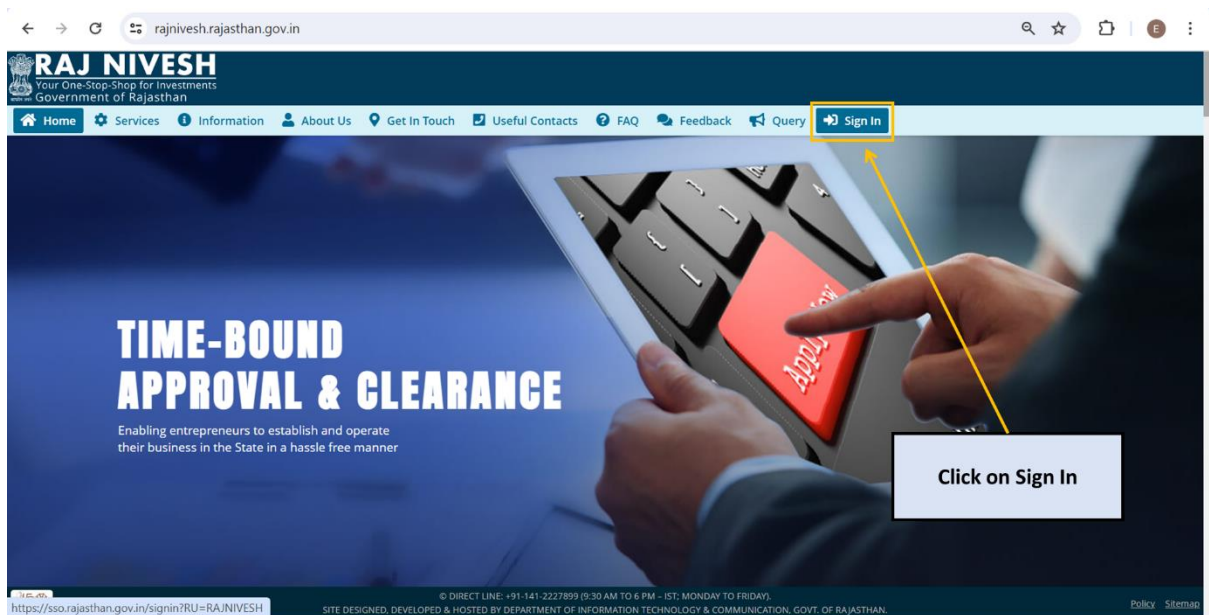
**Approval of plan and
permission to
construct/extend/or take into
use any building as a factory**

Step 1 – Visit Rajasthan Single Window System – Raj Nivesh

URL - <https://rajnivesh.rajasthan.gov.in/>



Step 2 – Click on Sign In



Step 3 – Login or Register on Single Sign on (URL - <https://sso.rajasthan.gov.in/signin>)

Site designed, developed & hosted by Department of Information Technology & Communication, Government Of Rajasthan
Helpdesk Details | Website Policies | Password Policy | FAQ | Sitemap
#Visitors: 1,81,37,74,545 #e-Pramaan: 34,552

Step 4 – Fill BRN (Business Registration Number) details

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Step 5 – Submit New Application

The screenshot shows the RAJ NIVESH dashboard with the following elements:

- Header:** RAJ NIVESH, Your One-Stop-Shop for Investments, Government of Rajasthan. User: ABHISHEK B.
- Dashboard:** DASHBOARD
- Application Status Cards:** Applied (0), Approved (0), Rejected (0), Pending (Dept.) (0), Pending (With Me) (0).
- Application Details Section:** A callout box with a hand icon and the text "I want to submit a new application" is highlighted with a yellow box. Below it, a table titled "Application details" is shown with a "No data found" warning icon. A callout box with the text "Click for New Application" points to the "I want to submit a new application" button.
- Table Headers:** S.No., Department, Service, App ID/ Submission Date, Establishment Name, Present Status/ Change Date, View.
- Footer:** Site designed, developed & hosted by Department of Information Technology & Communication, Govt. of Rajasthan.

Step 6 – Choose Services – Factories and Boilers

The screenshot shows the RAJ NIVESH dashboard with the following elements:

- Header:** RAJ NIVESH, Your One-Stop-Shop for Investments, Government of Rajasthan. User: ABHISHEK B.
- Section:** DEPARTMENT/ SERVICES (CLICK DEPT. TO VIEW ITS ONLINE SERVICES)
- Service Grid:** A grid of service tiles with the following departments: Department of Consumer Affairs [Legal Metrology], Energy, Factories and Boilers Inspectorate (highlighted with a yellow box), Home, Industries, Labour, Local Self Government (LSG), Medical & Health, Public Health and Engineering Department (PHED), Public Works Department (PWD), Revenue, Tourism, and Urban Development and Housing (UDH).
- Footer:** Site designed, developed & hosted by Department of Information Technology & Communication, Govt. of Rajasthan.

Step 7 – Choose the service and click apply

The screenshot shows the RAJ NIVESH portal interface. The top navigation bar includes 'DEPARTMENT/ SERVICES (CLICK DEPT. TO VIEW ITS ONLINE SERVICES)'. Below this, there are four main service categories: 'Department of Consumer Affairs [Legal Metrology]', 'Energy', 'Factories and Boilers Inspectorate' (which is highlighted with a yellow border), and 'Home'. A table of services is displayed below, with the 'Factory Building Plan Approval under Factories Act, 1948' row highlighted in yellow. The table has columns for 'Service' and 'Action', with 'Apply' buttons for each service.

Service	Action
Auto Renewal of Factories License under Factories Act, 1948	Apply
Factory Building Plan Approval under Factories Act, 1948	Apply
Registration of Boilers Manufactures under The Boilers Act, 1923	Apply
Registration of Boilers under Boilers Act, 1923	Apply
Registration of Factories under Factories Act, 1948	Apply
Renewal of Boilers License under Boilers Act, 1923	Apply
Renewal of Boilers Manufactures under The Boilers Act, 1923	Apply
Steam Pipeline Drawing Approval under Boilers Act, 1923	Apply

Step 8 – Click Registration → Choose Plan/Map Approval (Form 1) → Read Instructions and GO TO FORM button to fill the form

The screenshot shows the 'Factories and Boilers Inspection' portal. The 'Registration' menu is expanded, and 'Plan/Map Approval (Form 1)' is selected. The page displays a list of services under the 'Registration' category, including 'Factory (Form 2)', 'Training center Approval', 'Boiler Registration/Transfer', 'Economiser Boiler', 'Steam Pipeline Approval', and 'Factory Closure Form'.

The screenshot shows the 'CHECKLIST AND DOCUMENT REQUIRED' section of the 'Factories and Boilers Inspection' portal. The page lists the documents required for the application, including a flow chart of the manufacturing process, a site plan, a building & machinery layout plan, a RICO lease deed / Land use conversion document, a Rent deed / lease deed, and a Safety & Health Policy. The 'GO TO FORM' button is highlighted with a yellow border.

CHECKLIST AND DOCUMENT REQUIRED

NOTE: This application shall be accompanied by the following documents:-

1. A flow chart of the manufacturing process supplemented by a brief description of the process in its various stage.
2. Plans in - drawn to scale as per rule 3A, showing:
 - a. the site of the factory and immediate surroundings including adjacent buildings and other structures, roads, drains, etc; and
 - b. the building & machinery layout plan, elevation and necessary cross-sections of the various buildings indicating all relevant details relating to natural lighting, ventilation, means of escape in case of fire (see rule 63) and any other provisions as mentioned in Chapter III "Health", Chapter IV "Safety" and Chapter V "Welfare" of the Factories Act, 1948 and rules made there under. The plans shall also clearly indicate the position of the plant and machinery, aisles and passage-ways.
3. Safety & Health Policy:
 - a. in case of factory covered under clause (cb) of section 2 of the Factories Act, 1948; or
 - b. in case of factories covered under Rajasthan Control of Industrial Major Accident Hazards Rules, 1991 (RCIMAH). Submission of additional information / documents required under rule 7 of these rules. 5. Photo ID and address proof of the Occupier. 6. Such other particulars as the Chief Inspector may require.
4. Every page of the Documents submitted along with the Form should be self attested by the Occupier along with date.
5. Any correction made in the Form should be duly signed by the Occupier

Click on Plan/Map Approval Submenu under Registration Menu and read instruction and click on "GO TO FORM" Button to fill form.

Step 9 – Fill Basic details in the form and attach required documents

Factories and Boilers Inspection
Government of Rajasthan

Home Edit Profile **Registration Services** Update BRN/LIN Feedback ^{NEW} ManPower Requirement

User Name Back to SSO Support Logout

Registration Returns Renewal Amendments Self Certification Scheme Inspection report and Compliance Withdrawal Medical Report Worker Registration

Application for permission to construct, extend or take into use any building or premises as a factory FORM No. 1 (See Rule 3 A)

1. Details of Occupier

Occupier Name Designation Street/Locality District Pincode Email

Test Application

Father's Name Plot No./Name City/Town Area Mobile

2. Details of Factory

Full Name of Factory Street/Locality District Pincode Police Station Business Registration Number

Test Factory

Plot City/Town Area Railway Station Area (In Square Meter)

3. Particulars of Plant to be installed & Manufacturing Process

4. Maximum number of workers (to be employed)

Total No. of Shifts
Total No. of workers(male)
Total No. of workers(female)
Total Workers

5. Type of Manufacturing Process and Documents Required (Max Size 25 Mb). File types: .txt, .doc, .docx, .xls, .xlsx, .pdf, .png, .bmp, .jpg, .jpeg, .dwg, .zip

Non Hazardous Factories(workers upto 50) Non Hazardous Factories(workers more than 50) Factories Carrying out Hazardous Process Factories Carrying out Dangerous Operations Factories (MAH) Covered Under RCIMAH Rules, 1991

Factory Process Attachment: Materials and Products **Dangerous Operations** Hazardous Chemical

Detail	Document Detail
Form No.1 signed by the occupier /Factory Manager (if form no.2 is submitted)	Download Form 1 Choose File No file chosen
Form No.1 A – Affidavit on Non Judicial Stamp Paper of Rs.10/- signed by the occupier.	Choose File No file chosen
Land ownership documents-Lease deed/rent deed/sale deed (In case of non RiCO land, also submit land use conversion order.)	Choose File No file chosen
Approved land Plan-Riico site plan/khasara plan.	Choose File No file chosen
Brief description of the Manufacturing Process in its Various Stage.	Choose File No file chosen
Process Flow Chart.	Choose File No file chosen
List of All Raw Materials along with maximum storage capacity except hazardous chemicals as defined under rule 2(a) of RCIMAH Rules or as per chemicals or materials as prescribed in the rule 100 of Rajasthan Factories Rules, 1950.	Choose File No file chosen

Next

Submit

Back

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Factories & Boilers Inspection Department, Rajasthan
Best Viewed with 1024 x 768 pixels. This website is best viewed in Google Chrome, Internet Explorer Version 8.1, Mozilla Firefox 3.0 version

Fill basic details in form and attach documents.

5. Type of Manufacturing Process and Documents Required (Max Size 25 Mb). File types: .txt, .doc, .docx, .xls, .xlsx, .pdf, .png, .bmp, .jpg, .jpeg, .dwg, .zip

Non Hazardous Factories(workers upto 50) Non Hazardous Factories(workers more than 50) Factories Carrying out Hazardous Process Factories Carrying out Dangerous Operations Factories (MAH) Covered Under RCIMAH Rules, 1991

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Next

Submit

Back

The documents to be attached along with the application are based on the selected manufacturing category.

5. Type of Manufacturing Process and Documents Required (Max Size 25 Mb). File types: .txt, .doc, .docx, .xls, .xlsx, .pdf, .png, .bmp, .jpg, .jpeg, .dmg, .zip.

Non Hazardous Factories(workers upto 50)
 Non Hazardous Factories(workers more than 50)
 Factories Carrying out Hazardous Process
 Factories Carrying out Dangerous Operations
 Factories (MAH) Covered Under RCIMAH Rules, 1991

Factory Process Attachment
 Materials and Product
 Dangerous Operations
 Hazardous Chemical

SNO.	Name	Max Storage Quantity (with unit such as kg, ltr, ton etc.)	
1	<input type="text"/>	<input type="text"/>	<input type="button" value="Insert"/>

Details of Intermediate Products in the Manufacturing Process

Pages:

SNO.	Name	Max Storage Quantity (with unit such as kg, ltr, ton etc.)	
1	<input type="text"/>	<input type="text"/>	<input type="button" value="Insert"/>

Details of Final Products in the Manufacturing Process

Pages:

SNO.	Name	Max Storage Quantity (with unit such as kg, ltr, ton etc.)	
1	<input type="text"/>	<input type="text"/>	<input type="button" value="Insert"/>

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 Factories & Boilers Inspection Department, Rajasthan
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After attached Documents, Fill information for raw material, intermediated products and finished products.

Step 10 – Application ID is generated after successful submission of the form

Factory and Boilers Inspection
Government of Rajasthan

Home Edit Profile Paperless Services Update BRN/LIN Feedback **NEW** ManPower Requirement

Registration Returns Renewal Amendments Self Certification Scheme Inspection report and Compliance Withdrawal Medical Report Worker Registration

THANK YOU FOR THE DETAILS

Application ID : [Redacted]
Name of Factory : Test Factory
Name Of Occupier : Test User

Print

Feedback

How was your experience with RajFAB, please provide your valuable feedback.

Experience with Rajfab Excellent Very Good Good Not Happy

Factory Name: **Test Factory**

Feel free to add any other comments or suggestions:

Submit your feedback

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Factory and Boilers Inspection
Government of Rajasthan

Welcome Sumitananda Roy Support Logout

Home Edit Profile Paperless Services Feedback Upload Reports Thirdparty Boiler Thirdparty Factory

Registration	Sr No.	Application No.	RJ No.	Factory/Occupier Name	Registration Date	Application Type	Status	Downloads	Time Limit	Payment Details	Payment	Audit Trail
Returns	1	[Redacted]	0	Test Factory	01/07/2022 04:04 PM	Map Approval	Pending At LDC		30 days			

Page Size: 10 Record: 1 - 1 of 1

First Previous **1** of 1 Next Last

Registration Amendments Self Certification Scheme Inspection report and Compliance Withdrawal Worker Registration

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5. Type of Manufacturing Process and Documents Required (Max Size 25 Mb). File types: .txt, .doc, .docx, .xls, .pdf, .png, .bmp, .jpg, .jpeg, .dwg, .zip

Non Hazardous Factories(workers upto 50) | Non Hazardous Factories(workers more than 50) | Factories Carrying out Hazardous Process | Factories Carrying out Dangerous Operations | Factories (MAH) Covered Under RCIMAH Rules, 1991

Factory Process Attachment | Materials and Products | Dangerous Operations | Hazardous Chemical

Not Proper | **Detail** | **Document Detail**

Form No.1 signed by the occupier /Factory Manager (If form no.2 is submitted) View

Comments...

Form No.1 A -- Affidavit on Non Judicial Stamp Paper of Rs.10/- signed by the occupier. View

Land ownership documents-Lease deed/rent deed/sale deed (In case of non RIICO land, also submit land use conversion order.) View

Comments...

Approved land Plan-RIICO site plan/khasara plan. View

Brief description of the Manufacturing Process in its Various Stage. View

Next

Mark To: Mark To (dychiefinspector/srinspector/inspector/) Department User(Sr. Inspector) Jaipur

Department Comments

Comments: Comments...

Submit

Back

Audit Trail

S.No.	Action Taken	Action Description	Designation	User	Date	Day Taken
1	Application submitted		Factory User	Test User	10/11/2020	0

Application is examined by the department User (Like Auditing Staff, Inspector, Sr. Inspector, Dy. Chief, Chief Inspector). If the application is complete then the approval letter is generated by the system automatically. User can view comments by the department anytime in the audit trail.

Government of Rajasthan
Factories and Boilers Inspection Department
6-C, Jhalana Institutional Area, Jaipur. 302004

Application Id:- P-12345/CIFB/2022 Dated:- 10-11-2022
Plan No.:- P-12345

Test Factory
Plot No./Name, Street/Locality, CityTown
Jaipur, Jaipur

Sub:- Approval of Factory Building drawings
The details of your factory as per application, drawings and documents are shown below:-

Manufacturing Process	Particulars of Plant to be Installed & Manufacturing Process
Type	Type
Category	1
Workers	200

Drawings of your factory are approved under Section 6 of The Factories Act, 1948 with the following conditions:-

- Certificate of Stability obtained from a competent person shall be submitted as per Rule 3C of Rajasthan Factories Rules, 1951.
- Disposal of the trade waste effluents shall be as per the provisions of Rule 17 of the Rajasthan Factories Rules, 1951.
- Disposal of the waste from latrines & urinals shall be as per the provisions of Section 19 of Factories Act, 1948.
- Drinking water facilities should be provided as per provisions of Section 18 of Factories Act, 1948.
- Fire fighting arrangement should be provided as per provisions of Section 38 of Factories Act, 1948 and Rule 63 of Rajasthan Factories Rules, 1951.
- Drawings are approved for 100 male and 100 female (Total - 200) workers only.

Comments.....

ONLY LAYOUT APPROVED
NOTE: STRUCTURAL DESIGN/STABILITY NOT VERIFIED

Mukesh Jain
Chief Inspector of Factories and Boilers
Jaipur

This is a computer generated certificate and bears scanned signature. No physical signature is required on this approval. You can verify this approval by visiting www.rajfab.rajasthan.gov.in and entering Application No./ID after clicking the link for verification on the page.



Plan/ Map Approval
Certificate generated
by the system.

Third Party Verification

Visit the **RAJNIVESH** website and click on **Information** and select **FACTORIES AND BOILERS INSPECTORATE (RAJFAB)** to validate the certification

rajnivesh.rajasthan.gov.in/Home/Verifycertificate

RAJ NIVESH

Time-Bound Approvals & Services

- Home
- Services
- Information**
- About Us
- Useful Contacts
- FAQ
- Feedback
- Query
- MoU Request
- Sign In

Download/ Validate Your Certificate

Sr. No.	Department (Application Name)	Click Below
1	DEPARTMENT OF CONSUMER AFFAIRS [LEGAL METROLOGY] (METROLOGY)	Click Here
2	ENERGY (EID)	Click Here
3	ENERGY (INDIAN AMBUL)	Click Here
4	FACTORIES AND BOILERS INSPECTORATE (RAJFAB)	Click Here
5	HOME (HOME e-SERVICES)	Click Here
6	INDUSTRIES (PARTNERSHIP FIRMS)	Click Here
7	INDUSTRIES (RIPS)	Click Here
8	LABOUR (LDMS)	Click Here
9	LOCAL SELF GOVERNMENT (LSG) (90A)	Click Here
10	LOCAL SELF GOVERNMENT (LSG) (BPAS)	Click Here
11	LOCAL SELF GOVERNMENT (LSG) (FIRENOG)	Click Here
12	LOCAL SELF GOVERNMENT (LSG) (RENEW TRADE LICENCE)	Click Here
13	LOCAL SELF GOVERNMENT (LSG) (TELECOM INFRASTRUCTURE)	Click Here
14	LOCAL SELF GOVERNMENT (LSG) (TRADE LICENCE)	Click Here
15	MEDICAL & HEALTH (DRUG LICENCE)	Click Here
16	PUBLIC HEALTH AND ENGINEERING DEPARTMENT (PHED) (PHED)	Click Here
17	PUBLIC WORKS DEPARTMENT (PWD) (ROAD CUTTING)	Click Here
18	RAJASTHAN STATE INDUSTRIAL DEVELOPMENT AND INVESTMENT CORPORATION (RIICO) (RIICO)	Click Here
19	RAJASTHAN STATE POLLUTION CONTROL BOARD (RSPCB) (RSPCB)	Click Here
20	REVENUE (LAND CONVERSION)	Click Here
21	REVENUE (TELECOM INFRASTRUCTURE)	Click Here

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Factories and Boilers Inspection

Government of Rajasthan

Logout

Third party verification facility License/ Certificate/ Approval

Third party verification facility you can verify License/ Certificate/ Approval /Paperless or can know status of application

Please enter your Application No. as P-22222/CFB/2015 for MAPS(Factory)

Application No./ID:

[Close](#)

