USER MANUAL Service –

Registration/Renewal of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970 User Walkthrough for Application Procedure for Registration under all Labour Acts

Application Procedure for Registration under all Labour Acts (Procedure is illustrated for Registration/License for Rajasthan Shops & Commercial Establishment Act, 1958 only. For Registrations/Licenses for Contractors & Principal Employers under provision of The Contracts Labour (Regulation and Abolition) Act, 1970, Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996, Registration of establishment under the Inter State Migrant workmen(RE&CS) Act, 1979 & their Renewals, the procedure is same)

Step 1 - Visit RAJNIVESH Website: <u>https://rajnivesh.rajasthan.gov.in/</u>





Step 3 – After click on "Sign In" a SSO login window will appear. User can enter their user name, password and correct Captcha and click on "Login" button

Rajastnan Single Sign On v32.3 One Digital Identity for all Applications		English। हिन्दी
G2G APPS	Login	Registration
	Digital Identity (SSOID/ Use	rname)
	Password	
G2C/ G2B APPS	11111111111	
E E 1	1 8 3 7 9	Enter Captcha 🕬 🗃
	Le	ogin
IDENTITIES	Login de Med	DR
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🜒 This website uses 'Cookies' to give you the best and most personalized experience and to improve the site performance. 'Cookies' are simple text files which आपकी संवीत्तम एवं संबंधित अनुभव देने एवं साईंट के बेहतर सम्पादन के लिए यह वेबसाइट 'कुकीज़' का उपयोग करती है । कुकीज़' एक टेक्ट फाइल है जो कि आपके कप्यूटर	h safely resides on your computer. गर ही सुरक्षित रहती है	(SSOID). <u>Click Here</u> Accept
Site designed, developed & hosted by Department of Information Technology & Communication, Governmeni Helpdesk Details Website Policies Password Policy FAQ Sitemap	🕸 🧰 If you are fa t Of Rajasthan	cing issue in CAPTCHA verification then please cle
#Visitors: (1, 8 0, 9 8, 2 8, 5 1 5) #e-Pramaan: 3 4, 1 3 4)		

Step 4 – After successfully login to SSO a RAJNIVESH Dashboard appears and user click on **"I want to Submit a new application**" option to view various departments

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l want	to submit a n application	ew 8 Applied Applications	● 6 Approved Applications		2 Rejected Applications	*	0 Pending (Applications	Dept.)	0	O Pending (With M Applications	le)
Show Rov	plication Detail	s									
S.No.	Department	Service			App ID/	Establis	nment Name	District	Sector	Present Status/	Vie
S.No.	Department	Service			App ID/ Submission Date	Establis	nment Name	District	Sector	Present Status/ Change Date	Vie
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Step 5 – After step 4 departments services are seen, Click on "Labour" for Labour Department services.

t of Rajasthan			
	DEPARTMENT/ SERVICES (CLICK DE	EPT. TO VIEW ITS ONLINE SERVICES)	
Department of Consumer Affairs [Legal Metrology]	Energy	Factories and Boilers Inspectorate	Home
Industries	Labour	Local Self Government (LSG)	Medical & Health
Public Health and Engineering Department (PHED)	Public Works Department (PWD)	Revenue	Tourism
Urban Development and Housing (UDH)			
Urban Development and Housing (UDH)			

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Step 6 – Various Labor Department Services will appear, click on "**Apply**" button next to the service name in which the user wants to register.

Stop-Shop for Investments hop to Relasthan			a- a a+ 🛈 😹 🔍
	DEPARTMENT/ SERVICES (CLICK DEP	T. TO VIEW ITS ONLINE SERVICES)	
Industries	Labour	Local Self Government (LSG)	Medical & Health
Service			
REGISTRATION UNDER BEEDI AND CIGAR WORKERS (CON	DITION OF EMPLOYMENT) ACT, 1966		(
REGISTRATION UNDER BUILDING AND OTHER CONSTRUCT	TION WORKER'S WELFARE ACT, 1996		(
REGISTRATION UNDER CONTRACT LABOUR (REGULATION	AND ABOLITION) ACT, 1970 (CONTRACTOR)		(
REGISTRATION UNDER CONTRACT LABOUR (REGULATION	AND ABOLITION) ACT, 1970 (PRINCIPAL EMPLOYER)		(
REGISTRATION UNDER CONTRACT LABOUR (REGULATION	AND ABOLITION) ACT, 1970 (PRINCIPAL EMPLOYER) TEMP	ORARY	(
REGISTRATION UNDER INTER-STATE MIGRANT WORKMEN	(RE & CS) ACT, 1979 (CONTRACTOR)		(
REGISTRATION UNDER INTER-STATE MIGRANT WORKMEN	(RE & CS) ACT, 1979 (PRINCIPAL EMPLOYER)		(
REGISTRATION UNDER MOTOR TRANSPORT WORKERS AG	T. 1961		(
REGISTRATION UNDER RAJASTHAN SHOPS AND COMMEN	CIAL ESTABLISHMENTS ACTS, 1958		0
REGISTRATION UNDER TRADE UNIONS ACT, 1926			(
RENEWAL UNDER BEEDI AND CIGAR WORKERS (CONDITIE	ON OF EMPLOYMENT) ACT, 1966		(
RENEWAL UNDER CONTRACT LABOUR (REGULATION AND	ABOLITION) ACT, 1970 (CONTRACTOR)		(
RENEWAL UNDER INTER-STATE MIGRANT WORKMEN (RE	& CS) ACT, 1979 (CONTRACTOR)		(
RENEWAL UNDER MOTOR TRANSPORT WORKERS ACT, 19	61		(
RENEWAL UNDER RAJASTHAN SHOPS AND COMMERCIAL	ESTABLISHMENTS ACTS, 1958		(

<u>Step-7:</u> Form will appear, fill the form and attach required documents and click n submit

Guidelines to fill the form

1 Fields marked in (*) is mandator	у				
2 Documents to be attached: Pho	to ID proof of the owner, Address proof of the	owner and Scanned signature c	of the owner.		
Registration of Estat	Forn Dishments Employing Contract Labo	1 1 (See Rule 3) our Under The Contract La	abour (Regulation	And Abolition) Act, 1	970
1. Name of the Establishment *		2. Location of Establis	hment *		
Postal Address of the Establ	ishment	-			
3. Plot No. *		4. Street *	1		
5. City *	NA	6. District *	[Select District	♥ *
Details of Principal Employer					-
7. Name of Principal Employer *					*
8. Father's Name of Principal Emplo	oyer (In case of individual)		1		
9. Nature of process, operation or w	rork in which establishment is engaged *				*
Address of The Principal Em	ployer				
State *	Rajasthan 🗸	7			
10. Plot No.		Street	l		
12. City	NA	13. District		Select District	v *
Name and Address of the Ma	nager				
14 Name of Manager	Rajastnan				*
15 Plot No					
15. FIOLING.	1			£.	
17. City	NA	18. District		Select District	*
Contractor Details					
S.No. Name of Add Contractor Con	Iress of Nature of Process	Contractor Labour to be employed	Estimated date commencement o	e of Date of termina f work work	tion of
1	Select Nature of Work	ē 🗖 🔤 🖓	2		Delete
				Add	
Attach Supporting Document	ts (Max Size : 450KB)				
19. Address Proof of the Establishm	ent *	Choose File No file	chosen	5.	
20. Photo ID (For e.g., PAN Card, D	riving License, Aadhar Card, Passport) *	Choose File No file	chosen	• • • • • • • • • • • • • • • • • • •	
21. Signature and Stamp (Please sc	an and upload) *	Choose File No file	chosen	• #1	
22. Name of Applicant					
23. Mobile Number (Only 10 Digits)					
24. Email				< 10	
25. Business Registration Number				• 10	
Generate Business Registration Nu Labour Office Detail	mber				
Labour Office		Select Office	v]*		
Check the checkbox if you ha	ave contract for more than one distri	ict.			
Is belong to Multiple District.					
Declaration					
I hereby declare that the particula knowledge and belief.	rs given above are true to the best of my know	wledge and belief I herby declar	e that the particulars g	given above are true to the	best of my
Prove you'r not a robot	280 31 0				
	Submi	it Reset			

Step 8 - Submit the form and LDMS application number will be generated. Keep it safe for future reference (retrieving\tracking the application status.)

DEPARTMEN GOVERNMENT OF RAJ	г of Labour ^{asthan}		
सारयमेव जयते Home Edit Profile Change Password Registration/License	THANK YOU FOR THE DETAILS	0/8/2014 11-48-41 DM	LOCOLIT
Register Complaint Claim Filing Request for Recovery Standing Order Application Return Filing BOCW Welfare Board BOCW Welfare Cess Details Payment Application Status	After scrutiny, the office will intimate about the discrepancy, if any or for the deposit of fee amount, as the case may be. Registration will be completed after payment confirmation. Name of application Application number Date of application submission Defined of stabilishment Print		

Step 9 - At the Department level, new registration application will be automatically assigned to concerned officer. Concerned officer logs in to the system and views the application on his home screen as shown below:

Home Edit Profile Change Password BFMS Registrati BoCW Cess/Project Details BOCW Welfare Board	on	velcome, Gopal Lal Meena (Labo	ur Inspector)	29/06/2016 2:36:10 PM	LOGOUT
BFMS Registration	on				
BoCW Cess/Project Details BOCW Welfare Board					
BOCW Welfare Board	5	C			
The second se		Select Act Select Act	▼ Show		
Claim Under Quasi Judicial Application	Number Date of Application	Act Name	Name of Establishment	Application Status	Duration
Complaint Application	29-06-2016	Rajasthan Shops And Commercia Istablishments Acts, 1958	1 Pendir	g at the level of Labour Inspector(G M)	0 (Days)
Industrial Dispute			4		
Inspection Note					
Message					
Offline Establishment Registration					
Registration / Amendment / Renewal					
Reports					

Step 10 - Upon clicking the application number below screen will appears. If officer finds everything all right, he can click "Payment" button for further

the

processing

सत्यमेव जयते Ioma Edit Profile Chapte Passer	ord	Welcome General at	Meena (Labour In	spector	29/06/2016 2:40:06 PM
	Peristration	Welcome, Gopai Lai	neena (cabour in	speciory	20/00/2010 2.40.00 PM COO
BoCW/ Case/Project Details	Registration				
BOCW Welfare Board			Form 1 (Se	e Rule 3)	
Claim Under Quasi Judicial	App	lication for registration un	der The Shops	and Commercial Establishment	ts Act, 1958
Complaint Application			Part	1	
Industrial Dispute	1. Name of Establishment				
Industrial Dispute	Postal Address of Establish	ment			
Mosecoo	2. Plot No.			3. Street	
Offline Establishment Registration	4. Area			5. Village / City	JAIPUR
Registration / Ameriment / Resistration	6. District	Jaipur	¥.]		
Deporte	7. Name of Owner			8. Father's Name / Husband's Name	
Reports	9. Name of Manager (if any)			10. Category of Establishment	Shop
Return Filed Application	11. Date of starting the Shop/Establi	shment			29/06/2016
Seit Certification Form	12. Nature of Business	Beauty Parlour and Saloo	m v		
Standing Order Application	13(A). Please affix your photograph	Here (Scanned photograph to be	browsed and affix	ed)	
	14. Total no. of employees employe	d in Shop / Establishment		Male 0 Female 0	Child 0 Total 0
					and the second se
	14. Total no. of employees employe	d in Shop / Establishment	Part	Male 0 Female 0	Child D
	15. Whether any family member wor	king in the establishment		Ves * No	
	16. Names of persons occupying po	sition of management or employe	es	Details of Persons	
	17. Rates of wages			Details of Rates of wages	
	18. Details of employees working in	the establishment		Details of Employees	
				Demana of Engloyees	
			Form	7	
	19. Name of Place	Jaipur	Form	7 20. Please mention the weekly off day	Sunday
	19. Name of Place	Jaipur	Form Form	7 20. Please mention the weekly off day 15	Sunday
	19. Name of Place 21. Employee Weekly Holidays	Jaipur Details of Employee week	Form Form Holidays	7 20. Please mention the weekly off day 15 Check the box for CladBoation	Sunday
	19. Name of Place 21. Employee Weekly Holidays View Supporting Documents 22. Photo ID (For e.g., PAN Card, D	Jaipur Details of Employee week iving License, Aadhar Card, Pass	Form Form y Holidays	7 20. Please mention the weekly off day 15 Check the box for Clarification View Photo ID	Sunday
	19. Name of Place 21. Employee Weekly Holidays View Supporting Documents 22. Pholo Di Groe.g., PAN Card, Di 23. Affidavit	Jaipur Details of Employee weekt iving License, Aadhar Card, Pass	Form V Holidays port)	7 20. Please mention the weekly off day 15 Check the box for Clarification View Photo ID View Affidavit	Sunday
	19. Name of Place 21. Employee Weekly Holidays View Supporting Documents 22. Pholo ID (Fore.g., PAN Card, Dr 23. Afidavit 24. Address Proof of the Establishm	Jaipur Details of Employee week iving License, Aadhar Card, Pass ent	Form Form y Holidays	7 20. Please mention the weekly off day 15 Check the box for Clarification View Photo ID View Affidavit View Affidavit	Sunday
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Step 11 - If submitted application and attached documents are correct, user immediately receive the SMS/e-mail on your registered mobile number and registered email account for e-payment of prescribed fees. User can also settle the fee detail in the audit trail after clicking on the application number on his dashboard. The User can make e-payment by clicking on "Make payment" button as shown below

	29. Report allos Period		37mm + 1		
	Lakear Office Dela	10		0	
	Latiour Office		(Alter (*)		
		Cardication		Uploaded File	
In the Audit trail	Phote id		Counteed Centration	1e	
interie Addit train	Address Proof		Churchel Cartalian	*	
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Flag All adottonal transaction processing dharges & takes levice by bank a PFG will be borne by the Cuptomer.	

Step 12 - After paying the prescribed fees online, the applicant can download Registration Certificate online, as shown below the

	Govern	iment o	f Raj	asthan	
		-Department of	Labour —		
(सत्यमेव) जयते Home	Welcome, ashish punia	(Citben)		25/0	16/2016 4 56 29 PM Back To 550 LOGO
BOCW Welfare Board	-				
BOCW Welfare Cess Details	A	pplication for registration ur	Form 1 (See oder The Shops a	Rule 3) and Commercial Establishm	nents Act, 1958
Cause List	1 Mame of Establishment 1	2	Part I		
Establishment Registration	Postal Address of Establis	stiment			
Establishment Renewal	2. Plot No.*		3	3. Street *	
tegister Complaint	4. Area *		5	5. City *	JAIPUR
Return Filing	6 District *	daipiar	· • }		
elf Certification Form	Establishment Details				
tanding Order Application	7. Name of Owner *			 Father's Name/Husband's Nam 	. I
	9. Name of Manager (if any)	ablebreed 7		 Category of Establishment * 	Shop *
	12 Nature of Business 1	Challen Then			11/12/2015
	13(A) Please afte your photograp	share (Scanned photograph to be in	coursed and affixed)	R.	
	13(8) Please Aftix your Establishe Aftixed) ¹	vent Photograph along with employed	r here (Scanned Phot	ograph Te Ee Browsed and	
	-		Part II		
	14. Total no. of employees emplo	ved in Shop / Establishment	. N	tale 0 Female 0	Child 0 Total 0
	15. Whether any family member	working in the establishment		Yes * No	
	16. Names of persons occupying engaged in confidential capac	position of management or employee	es D	etails Of Persons	
	17. Rates of wages		D	etails Of Rates of wages	
	18. Details of employees working	in the establishment	D	etails Of Employees	
	19. Name of Place *	Jaipur	Form 7	r 20. Please mention the weekly off d	lay 'Sunday v
			Form 1	5	
	21. Employee Weekly Holidays	Details Of Employee week	ly Bolidaya		
	Attach Supporting Docum	ents (Max Size : 450KB)			
	22. Photo ID (Por e.g., PAN Card 23. Declaration Form*	, Drwing License, Aadhar Card, Pase	sport) - M	ew PhotoID	
	24. Address Proof of the Establish	ment -	N N	ew Address Proof	
	25. Copy of Rent / Ownership *		M	lew Copy of Rent	
	26. Attach Form No. 1		254	lew Form No: 1	
	27. Name of Applicant *				
	28. Mobile Number (Only 10 Digit	s) *	T		
	29. Registration Period *		1) Years	τ.
	Labour Office Detail		1.	(A) and	
	31. View Challan		D	ownioad Challan	•]
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	Mode Of Payment :	Online		Doumio	ert)
	32 Receipt No.	ł		33. Amount Certifica	ate [750.00
	34. Date	24/06/2016		15. Bank Narra	SBBJ
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	Harry Name	Antina	24	Detail	Date 8
	Paymer Accept Form F making Applica Meena Nerva	It done for Registration and Applicate d reviewed, Sent back to clizen for payment. Ion marked to Gopal Lal Labour Inspector) polication	on Payment has been Application Accept Amount due: Rs. 7	eccan successfully made using Online Se ed	Date & mile arvice and 24 Jun 2016 18:00 40 (0 day) 24 Jun 2016 17:56:16 (0 day) 24 Jun 2016 17:49:11 (0 day) 24 Jun 2016 17:21 04 (0 day)
	liest Visuant with 1024 a 750 g	Copyright & 2014 As right	s mervec met Explorer Version	B Mazilla Firefox 3 S version	2, 2010 1, 21 (0 009)

Step 13 - Certificate that will be downloaded from LDMS shall be as shown below:

Government of Rajasthan Department of Labour CERTIFICATE OF REGISTRATION FORM II See Rule 18(1) Contract Labour (Regulation And Abolition) Act, 1970 (Principal Employer)

Registration No. :- CLPE/2019/14/

A Certificate of Registration containing the following particulars is hereby granted under sub-section (2) of section 7 of the Contract Labour(Regulation and Abolition) Act, 1970, and the rules made thereunder, to :-

Contractor Detail

S.No.	Name of Contractor	Address of Contractor	Nature of work in which Contract Labour is employed	Maximum No. of Contract Labour to be Employed on any day through each contractor	Estimated Date of commencement of work	Estimated Date of Termination of employment of Contract Labour
1.			Loading / Unloading	30	01/04/2019	31/12/2019
2.			Packing	30	01/04/2019	31/12/2019
3.	E		Other	30	01/04/2019	31/12/2019

It is hereby certified that the establishment

JAIPUR, Jaipur, Rajasthan is registered under Contract Labour (Regulation And Abolition) Act, 1970 (Principal Employer) on 05 August 2019.



Signature Not Verified Digitally signed by Date: 2019.08.05 16:44:44 IST Reason: SelfAttested

Seal

Registering Officer

Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer), Rajasthan



Single Window System Government of Rajasthan Bovernment of Rajasthan Bovernment of Rajasthan Bovernment of Rajasthan Bovernment of Rajasthan			
Registration Procedure		Inspection	Third party/self certification
Registration/Renewal Procedure and Timeline		Inspection Procedure	Third party Certification
Approval Procedure		Inspection Checklist	Self Certification Schemes
Fees and Checklist		Inspection Circular	Third Party Agencies
Verify Registration No./License No./Application Status CLPE/2019/14/ Submit Suggestion		User Guide	e & Video Tutorials Single Integrated Return
Registration/Renewal Procedure and Timeline			Inspection Procedure
Approval Procedure			Inspection Checklist
Fees and Checklist			Inspection Circular
Act Name:	The Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer)		
Registration	CLPE/2019/14/10000	Application	20/06/2019

Date:

Status:

Valid

Download Certificate

No:

Name:

Valid Upto:

One Time Registration

How to Validate Signature
Close

Mandate for deemed approval of the service

Government of Rajasthan

Labour Department

F20(1)Shram/LDMS(71)2023-00260

Jaipur, Date

Circular

Business Reforms Action Plan (BRAP) 2024 recommendations numbers 160, 163 and 166 envisage that under The Contract Labour (Regulation and Abolition) Act, 1970, The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 & Inter State Migrant Workmen (RE&CS) Act, 1979 respectively, license/registration/renewal of an establishment should be deemed to be auto generated if the application is not dealt within the prescribed time.

In this regard to make compliance of labour laws simpler, henceforth registration and renewal of establishments under the above mentioned Acts, if not completed within 15 days by the concerned official from the date of receipt of such application, then such license/ registration/ renewal of establishment shall be deemed to be issued and shall be auto generated.

> (Karan Singh) Labour Commissioner Rajasthan Jaipur, Date

F20(1)Shram/LDMS(71)2023-00260

C.C. to the following for information.

- 1. P.S. to Secretary, Department of Labour Govt. of Rajasthan.
- 2. P.5. to Commissioner, Department of Industries Govt. of Rajasthan.
- 3. P.S. to Commissioner, BIP Govt. of Rajasthan.
- 4. P.S. to Labour Commissioner, Govt. of Rajasthan.
- 5 To all officers of Labour Department Govt. of Rajasthan.
- 6. ACP IT CELL H.Q. Labour Department Govt. of Rajasthan.
- 7. Project Manager LOMS.

RajKaj Ref 8848607



Digitally signed by Digitally signed by Designation Commissioner Date: 2024.08.02/1.24:35 IST Reason: Approved

