UDH Project

Citizen Service Subscription and Process Flow of Services

User Manual

Process Flow: Subscribing Services

- Citizen will be login through SSO (Single Sign On).
- In the citizen Apps select the Urban Service Application and click on it. It will redirect to Urban Services Portal.
- By Default citizen Dashboard will be visible.
- Click on the Citizen Services link for availing the services from the side panel menu.
- Services list will be visible to the citizen user.
- Against each of the service subscribe button is there click on subscribe button for availing the service.

- After click on Subscribe button citizen will be redirected to the subscription form where citizen will be subscribing for the service. In that Name, validity, fees for the services are being described.
- Select the UIT/ Development Authority from the drop down list given. Citizen can subscribe for various types of UIT/ DA.
- After selecting UIT/DA, accept the terms and condition by clicking on the checkbox.
- Then click on "Proceed to Subscribe" Button.
- Service will be availed.

- If the subscription is free then citizen can avail the services directly.
- If the service is of Paid type then the citizen will be redirected to the payment gateway, by paying the fees citizen can avail the services.
- The fig , shows successful message after availing the services.

(Refer Slides 5 to 12)



Q Search



Password	Forgot D	ígital Identity (SSOI	D/Username)?
		For	got Password?
8 2 ³	96	823996	C
		LOCIN	CANCEL
-e- REGISTER		LOGIN	CANCEL





	UDH	Ξ	Authorities and UIT's Online Services	4 0	8	RONAK CHITTORA 🗕
My Da	shboard		RONAK CHITTORA [RONAKCHITTORA.MADDY]	Citizen is Redirected to the Urban Services Applicatio	e N	
Citizer	Services	P)	A 10 Fouz Baxi Ki Haveli Shri Nath Marg , UDAIPUR , RAJASTHAN , PIN: 313001 Aadhar Number: NA Date of Birth: 23/12/1989	Portal.	_	-
Notific	ations					
Back t	sso		Property ID Creation Application Summary			
		Dr	raft/Submit Date: 29-Nov-2017 Property No.: 108 UIT/Authority: UIT, Kota Scheme:Ajay A	Aahuja Nagar Punarwas Currer	itStat	: us: Draft
						View More
		=	Online EMD Payment Summary			
			No Record Found			
						View More
			Name Transfer/Lease Application Summary			
		Dr St	r aft/Submit Date: 30-Nov-2017 Application Number: UIT-KOTA/FY17-18/MUT/3 Applicati atus:Draft	on Type: Name Transfer / Subs	titutic	on / Mutation Current
						View More



2. No - MUT/UIT-BKNR/FY17-18/1 2. No - TENDER_UDR_2017-18 Name - Regular Maintenance of City

2. Department:

Current Status: Booked

demoprojects.e-connectsolutions.com/UDH/EIS#HelpServices

My Dashboard

A Citizen Services

💧 Help

My Services

You have not subscribed any service.

Available Services

S.No	Service Name	Plan	Fee (Rs.)	Validity	Action
1	Property Details (Property ID Generation)	Paid	100.00	0 LifeTime	Subscribe
2	Name Transfer / Substitution / Mutation	Free	0.00	Lifetime	Subscribe
3	Lease Exemption Certificate	Free	0.00	Lifetime	Subscribe
4	Payment Gateway for E-Tendering (EMD)	Free	0.00	Lifetime	Subscribe
5	Community Center Bookings	Free	0.00	Lifetime	Subscribe
		_			

Click on subscribe Button for availing the services.

Citizen Services

Proceed For Services Subscription

Service Name	:	Payment Gateway for E-Tendering (EMD)	
Subscription Validity	:	Lifetime	
Subscription Fee (Rs.)	:	0.00	1) Select UIT/DA from the List given for which service has to be
GST on Fee (Rs.)	:	0.00	avail.
Net Payable Amount (Rs.)	:	0.00	
Select UIT/Development Authority	:	Select One	•

(After successfull subscription you will be able to avail this service for above selected uit/development authority only. You will have to subscribe this service by paying subscription fee (if applicable) separately for each uit/development authority.)

(सफल सदस्यता के बाद आप इस सेवा का उपयोग केवल ऊपर चयनित यूआईटी / विकास प्राधिकरण के लिए ही कर सकते हैं। आपको प्रत्येक सेवा / विकास प्राधिकरण के लिए इस सेवा की सदस्यता अलग से सदस्यता शुल्क (यदि लागू हो) का भुगतान करके लेनी होगी।)

evideclare that I have carefully read all the terms and conditions of this Service and agree to terms & condition and privacy policy of UIT/DA.

Back To Services

1 I

2) Check the Terms and Conditions

3) Click on 'Proceed to Subscribe' button.



✓ Service Subscribed Sucessfully.

*	My Dashboard	Citizen Services	Service	has been subscribed
*	Citizen Services	Services Subscription Detail	_	
ñ	Notifications	Service subscription sucessfully completed.		
		Service Name	:	Payment Gateway for E-Tendering (EMD)
		Subscription Validity	:	Lifetime
		Subscription Fee (Rs.)	:	0.00
		Paid Amount (Rs.)	:	0.00
		Effective From	:	17-Jan-2018
		Subscribed UIT/Development Authority	:	Barmer Click on 'Back to My services' button. It will be redirected to service page.

Vie	w Proceed	View	Proceed	View	Proceed	View	Proceed
	Payment Gateway for E-Tendering (EMD)	Comr	munity Center Bookings	Onlir	ne Challan		
Vie	w Proceed	View	Proceed	View	Proceed		
Citizen Services available for subscription EMD of Tender services icon we the citizen.				will be visible to			
S.N) S	ervice Name		Plan	Fee (Rs.)	Validity	Action
1	Property ID Creation			Free	0.00	Lifetime	Subscribe
2	Name Transfer / Substitution / M	utation		Free	0.00	Lifetime	Subscribe

- There are different types of More Services, for subscribing any type of services same above process from (Refer Slide 2 to 12) to be followed.
- Different types of Services includes:-

1) Property Id Creation

- 2) Name Transfer/ Mutation Service
- 3) Lease Exemption/ Freehold Service.
- 4) Community Hall Booking.
- 5) Lease Collection Yearly.
- 6) Offline Challan
- 7) Payment for E-Tendering

Service: Payment of E-Tendering (EMD)

- After subscribing service click on 'Proceed Button' from the service gadget.
- Next, subscribed UIT/DA will be visible, on the required UIT/DA click on "Proceed" Button.

(Refer Slide 15 to 16)







Service Name: Payment Gateway for E-Tendering (EMD)

Please select UIT/Development Authority from below list :-

#	Name	Code	Address		
1.	ADA, Ajmer	ADA-AJMER	Todarmal Marg Civil Lines		Proceed
2.	Barmer	UIT-Barmer	Barmer Barmer		Proceed
3.	UIT Sikar	UIT-SKR	Sikar Sikar	1) Click on 'Proceed' Button,	Proceed
4.	UIT, Alwar	UIT-ALWAR		for which contractor wants to Pay the EMD in the respective	Proceed
5.	UIT, Bikaner	UIT-BKNR	Secretary Urban Improvement Trust	UIT.	Proceed
6.	UIT, Kota	UIT-KOTA	CAD Colony Dadabari		Proceed
7.	UIT, Udaipur	UIT-UDPR	Moti Magri Road		Proceed

Back

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💄 Nitesh Kumar Garg 🗸

Process for Payment of E-Tendering

- After selecting UIT in which Tender has to applied.
- Step1:- The list of tender's will be visible to the Citizen.
- Step2:- Click on 'View Detail' Button, for which the citizen wants to apply the Tender.
- Step3:- The Tender Details will be visible to the citizen.
- Step4:- In each of the Tender Payment Start Date and Payment End Date field is there.

- Citizen can apply for those tender only whose Start Date and Start Time has been passed.
- Then Only Apply Button will be Visible. As Payment End Date and Time has ended then Apply button will be disable and Tender will not be visible to the Citizen
- Step 5:- Citizen has to click on 'Apply' button for applying for the tender.
- Step 6:- Tender Application Form will open. Fill the Application Form.

- Step 7:- Select the Mode of Payment and Tenderer Category, Accordingly EMD amount will change.
- Step 8:- Click on 'Proceed' Button.
- Step 9:- Online Payment Form will open.
- Step 10:- Select the Payment Gateway.
- Step 11:-Click on 'Proceed to Payment' button. It will redirect to Payment Gateway and Pay the demandable amount.

• Step 12:- After successful payment, citizen has been applied for the tender.

(Refer Slide 21 to 25)



0294-2412484, 0294-2413735 uitudaipur@rediffmail.com		
Tender Id: - 405	Details of Tender	Back to List
Tender Details		1) As Payment Start Date and Time has Passed 'Apply' Button will be visible
Tender Title Construction of Road at Gajsingh Ji Ki Badi, Azad Nagar and G	iulshan Nagar Colony in Division-V	
Tender Number 74/01	Payment Start Date 12-Jan-2018 02:30 PM	Payment End Date 20-Jan-2018 05:30 PM
Date of Publish on Portal 12-Jan-2018 02:30 PM	Tender Opening Date 22-Jan-2018 03:30 PM	Estimate Cost (In Rs.) 74,92,000.00
E-Proc Tender Id 2018_UITUD_90343_1	SPPP UBN Number ITU1718WSOB00385	Payment Mode BG, NEFT RTGS, Online
E-Proc Tender URL Click to view	SPPP UBN URL Click to view	Tender Detail URL Click to view
Tender Fee Details		
Earnest Money Deposit (In Rs.) 37,460.00 [सैंतीस हजार चार सौ साठ रुपये]	Tender Document Fee (In Rs.) 1,000.00 [एक हजार रुपये]	RISL Processing Fee (In Rs.) 1,000.00 [एक हजार रुपये]
		Applying the Tender Apply Back to List





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UIT, Udaipur Moti Magri Road , Udaipur , Rajasthan 0294-2412484, 0294-2413735 uitudaipur@rediffmail.com

1) After click on Apply Button.

Available Payment Modes and Instructions will be visible to the Citizen.

Tender Details

Tender Number:- 74/01

Tender Name:- Construction of Road at Gajsingh Ji Ki Badi, Azad Nagar and Gulshan Nagar Colony in Division-IV

Available Payment Modes

Option:- Through Bank Guarantee (Only EMD)

In case Bank Guarantee (BG) is allowed against EMD for any Bid

- The bidder may opt for the same for which he will have to get prepare the BG before applying in the tender. The details of BG will required to be fed on JDA portal before making payment of balance
 amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.
- If the bidder does not opt for BG against EMD, the options to make complete payment will be available through Payment Gateway or through EFT (NEFT / RTGS).

Option:- Electronic Fund Transfer (EFT: NEFT/RTGS)

Option:- Payment Gateway (Aggregator)

Note:-

- The claim against payment made through EFT in any other JDA bank account other than "Paying Slip for EFT (NEFT/RTGS)" will not be acceptable and the bidder will be disqualified from
 participation in the bid applied for.
- Option to make payment through EFT (NEFT/RTGS) will not be available three days prior to closing date of apply for bid.



Applicant Details	1) Fill The Application Form	
Applicant Name *	Company Name *	Company Reg. Number *
NITESH KUMAR GARG	Hinduja Pvt. Ltd.	ABC/123/2569885
Mobile Number *	Email Address *	Address *
9460854860	gargnitesh.kumar@gmail.com	Udaipur
Aadhar Number *	PAN Number *	Payment Mode *
750162643717	AOGRV4343D	BG
Tenderer (Applicant) Category	Category accordingly.	2) select Mode of Payment from:- BG, Online, NEFT / RTGS
Tenderer (Applicant) Category *	Value 1% - Sick Industries, other than S.S.I., whose cases are pending	with Board of Industrial & Financial Reconstruction
Tender Fee Details		
Fee Type		Amount

Earnest Money Deposit		According to the Selection of Tenderer Category EMD Value will change	Î	74,920.00
Tender Document Fee		outegoly Lind value mit change.		1,000.00
RISL Processing Fee	4) Check the Terms			1,000.00
	and Conditions			

hereby declare that I have carefully read all the terms and conditions of this Service and agree to terms & condition and privacy policy of this website.



Proceed For Online Payment

Tender Number	:	74/01
Tender Name	:	Construction of Road at Gajsingh Ji Ki Badi, Azad Nagar and Gulshan Nagar Colony in Division-IV
Earnest Money Deposit	:	37,460.00
Tender Document Fee	:	1,000.00
RISL Processing Fee	:	1,000.00 Select the Payment Gateway from the list.
Net Payable Amount (Rs.)	:	39,460.00 (Round Off)
Please select one payment option check the terms and Condtions hereby declare that I have carefully read all the terms	: and condit	Rajasthan Payment Platform (RPP) tions and agree to terms & condition and privacy policy of online payment.
Back to Application		Click on 'Proceed to Payment' Button. It will be redirected to the Payment Gateway.

• Step 13:- After Successful payment. Following Transaction Receipt will be generated. Refer to below image.

Online Payment Gateway Transaction Response	Transaction done successfully Message.	
O Transaction done successfully. Please note down below mentioned details for y	your reference. With Generated Transaction Number, Date, and Bank Reference Number	
Online Payment Summary		
Transaction Number	233082	
Bank Reference Number	U1230000646434	
Transaction Date	17-Jan-2018 06:49 failed Status will be 'Failed'	
Paymnet Details	Online Payment Gateway for ETendering	
Transaction Amount (Rs.)	5.00	
Transaction Status	SUCCESS	
Click on 'Back to Dashboard' for redirecting to User Dashboard.	Dashboard Online Payment Receipt For Taking Print out click on 'Online Payment Receipt' for receipt .	



UIT, Udaipur Moti Magri Road , Udaipur , Rajasthan 0294-2412484, 0294-2413735 uitudaipur@rediffmail.com

Payment Acknowledgement Receipt				
Challan Number :	233082			
Payment Mode :	Online			
Payment Channel :	Rajasthan Payment Platform (RPP)			
Transaction ID :	U1230000646434			
Transaction Amount :	39,460.00			
Transaction Date and Time :	17-Jan-2018 06:49 PM			
Transaction Status :	SUCCESS			
Note :				

1. The successful transaction date will be treated as deposit date in UIT, Udaipur account.

2. If the amount is debited from your bank account and receipt is not generated due to technical fault, you are requested to wait for 24 Hrs for confirmation of amount. After reconciliation of the account the acknowledge of receipt will be made available on this portal. If the amount is reverted to your bank account you may make payment again.

3. In case transaction failure you may contact to our payment gateway service provider on the contact details mentioned on this portal. Please mention Challan Number to locate your transaction.

4. If payment is made through Credit/Debit Card/Netbanking/Wallet, in case of any refund the amount will be credited back to the Credit/Debit Card/Netbanking/Wallet through which it was received. UIT, Udaipur will not entertain any Charge back what so ever.

5. UIT, Udaipur will not be responsible in case the amount is not credited/deposited in UIT, Udaipur account due to transaction failure.

Printed On: 17-Jan-2018 06:56 PM

- Step 14:- After click on ' Back to Dashboard' it will be redirected to user dashboard.
- Step 15:- From the Citizen Dashboard in the respective service section click on 'view more' button.
- Step 16:- List of Tender Application will be visible. In the action tab of respective record click on 'view details' button.
- Step 17:- All the details of the applied Tender will be visible and take the print of 'Tender Participant Receipt' which has to be uploaded on E-Proc.

(Refer Slide 29 to 32)





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 My Dashboard

Citizen Services

Notifications



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NITESH KUMAR GARG [GARGNITESH.KUMAR]

EProperty ID Creation Application Summary

Draft/Submit Date: 22-Feb-2018 Property No.: a/11 UIT/Authority: UIT, Sikar Scheme: block A CurrentStatus: Approved and Property Id Generated

Draft/Submit Date: 11-Jan-2018 Property No.: a/56/23 UIT/Authority: UIT, Sikar Scheme: Scheme Sikar123 CurrentStatus: Approved and Property Id Generated



h Kumar Garg Venue Name:- Shanti Kuni Application Date - 09-Apr-2018 01:03 PM Booking Period - 13-Apr-2018 to 13-Apr-

My Online EMD Payments		Click on 'View Details' to	G Ba	ck to Dashboard	
_			view the applied Tender.		
#	Tender Details	Payment Details		Status	Actions
1	Tender Number - 01 Tender Name - Construction of Roads	Transaction Reference No - 240671 , Amount - 1,050.0 Bank Reference No - U1230000701119 , Payment Date	0 e - 14-Apr-2018 02:34 PM	Received	View details
2	Tender Number - 01 Tender Name - Construction of Roads	Transaction Reference No - 240001 , Amount - 825.00 Bank Reference No - U1230000696517 , Payment Date	e - 05-Apr-2018 12:51 PM	EMD Refunded	View details
3	Tender Number - NIT001 Tender Name - Tender For Test	Transaction Reference No - 239510 , Amount - 5,600.0 Bank Reference No - U1230000692583 , Payment Date	0 2 - 28-Mar-2018 01:10 PM	EMD Refunded	View details
4	Tender Number - 23 Tender Name - UIT Sikar	Transaction Reference No - 239206 , Amount - 92,000 Bank Reference No - U1230000690360 , Payment Date	.00 e - 23-Mar-2018 02:23 PM	EMD Refunded	View details
5	Tender Number - ee Tender Name - sdsdsdsd	Transaction Reference No - 239114 , Amount - 40,240 Bank Reference No - U1230000689071 , Payment Date	.00 e - 21-Mar-2018 03:40 PM	Received	View details
6	Tender Number - 34534 Tender Name - Lease Exemption Certificate / Freehold	Transaction Reference No - 239058 , Amount - 1,37,354.00 Bank Reference No - U1230000687918 , Payment Date - 20-Mar-2018 11:33 AM		EMD Marked For Refund	View details
7	Tender Number - test2 Tender Name - test2	Transaction Reference No - 235770 , Amount - 20,200 Bank Reference No - U1230000673522 , Payment Date	.00 2 - 24-Feb-2018 12:59 PM	EMD Refunded	View details
8	Tender Number - nit/dsfsd Tender Name - reparing of furniture	Transaction Reference No - 235732 , Amount - 1,60,20 Bank Reference No - U1230000672898 , Payment Date	0.00 2 - 23-Feb-2018 05:16 PM	EMD Refunded	View details
9	Tender Number - 456 Tender Name - repairing of Furniture	Transaction Reference No - 234651 , Amount - 2,200.0 Bank Reference No - U1230000669201 , Payment Date	0 2 - 19-Feb-2018 03:33 PM	Awarded	View details

Online EMD Payment Details		Back to List		
Tender Details				
Tender Title Construction of Roads				
Tender Number 01	Payment Start Date 05-Apr-2018 12:45 PM	Payment End Date 30-Jun-2018 12:57 PM		
Date of Publish on Portal 01-Apr-2018 12:00 AM	Tender Opening Date 30-Jun-2018 12:57 PM	Estimate Cost (In Rs.) 45,000.00		
E-Proc Tender Id 01	SPPP UBN Number 01	Payment Mode NEFT RTGS, Online		
E-Proc Tender URL Click to view	SPPP UBN URL Click to view	Tender Detail URL Click to view		
Tender Fee Details				
Earnest Money Deposit (In Rs.)	Tender Document Fee (In Rs.)	RISL Processing Fee (In Rs.)		

Applicant Details

Applicant Name	Company Name	Company Reg. Number				
NITESH KUMAR GARG	sdf	sfs				
Mobile Number	Email Address	Address				
9460854860	gargnitesh.kumar@gmail.com	wdfw				
Aadhar Number	PAN Number	Payment Mode				
750162643717	dsfsd4567d	Online				
EMD Status	EMD Receipt Date	Total Amount Received (In Rs)				
Received	14-Apr-2018 02:34 PM	Rs. 1,050.00				
Earnest Money Deposit (In Rs.)	Tender Document Fee (In Rs.)	RISL Processing Fee (In Rs.)				
450.00	100.00	500.00				
[चार सौ पचास रुपये]	[एक सौ रुपये]	[पाँच सौ रुपये]				
Payment Details						
Online Payment Detail						
Transaction Reference Number	Bank Reference Number	Transaction Date				
240671	U1230000701119	14-Apr-2018 02:34 PM				
Amount (In Rs)						
	Click on 'Tender Participation Receipt' and 'Online Payment Receipt' for the Taking the Print out of the receipt.	Tender Participation Receipt Online Payment Receipt				