

User Manual

Registration of Factories Under Factories Act, 1948





Factory Registration

Factory Registration (Form 2) Under the Factories Act, 1948







1. List of Documents required

- a. <u>https://rajfab.rajasthan.gov.in/web/Documents/ActsAndRules/FactoryIRegUpto10.pdf</u>
- 2. Forms
 - a. Form No. 2
- 3. Fee
 - a. <u>https://rajfab.rajasthan.gov.in/web/Documents/Notifications/fee_schedule_factori</u> <u>es_New.pdf</u>

4. Time limit for Service

a. https://rajfab.rajasthan.gov.in/web/Factories.htm

5. User Guide

a. As below







Step 1:- Visit and login to SSO (<u>https://sso.rajasthan.gov.in/signin</u>)

SSO Login Window			
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Step2 :- Select RAJNIVESH app

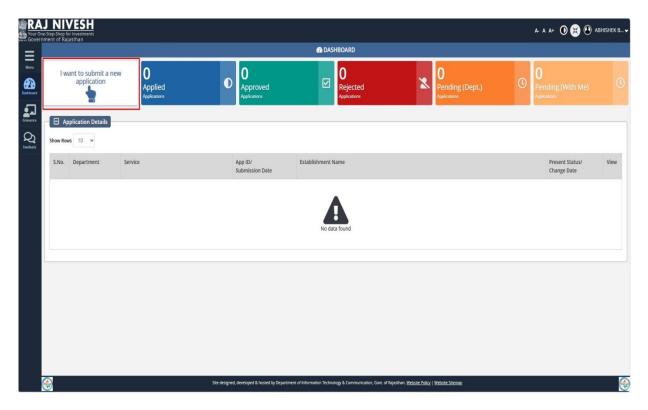
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Step 3:- User Dashboard for all the services, Click "I want to submit a new application" to apply for a new service.









Step 4:- Select the department " Factories and Boilers Inspectorate"

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≡		DEPARTMENT/ SERVICES (CLICK DE	PT. TO VIEW ITS ONLINE SERVICES)	
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	Public Health and Engineering Department (PHED)	Public Works Department (PWD)	Revenue	Tourism
	Urban Development and Housing (UDH)			
	Ø	Site designed, developed & hosted by Department of Information Technol	ogy & Communication, Govt. of Rajamban. <u>Website Policy</u> <u>Website Sileman</u>	<u>@</u>







Step 5:- Choose the service "Registration of Factories under Factories Act, 1948" and click on "Apply" button.

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Feedback	Auto Renewal of Factories License under Factories Act, 1948			(Apply
ß	Factory Building Plan Approval under Factories Act, 1948			(Apply
Meeting Request	Registration of Boilers Manufactures under The Boilers Act, 1923			(Apply
	Registration of Boilers under Boilers Act, 1923			
	Registration of Factories under Factories Act, 1948			
	Renewal of Boilers License under Boilers Act, 1923			(Apply
	Renewal of Boilers Manufactures under The Boilers Act, 1923			
	Steam Pipeline Drawing Approval under Boilers Act, 1923			(Apply
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Step 6a:- Read Checklist and required documents and click "Go To Form" button to proceed the application form.

Factories and Boilers Inspection Government of Rajasthan	Home Edit Profile Change Password Paperless Services Update BRN/UN Safety Award Feedback	User Name	Support Loge
egistration 🗸	CHECKLIST AND DOCUMENT REQUIRED		
itums 👻	NOTE: This application shall be accompanied by the following documents:		
enewal 🗸 🗸	1. This form should be completed in block letters or typed.		
nendments 🗸	2. Every page of the form should be signed by the Occupier.		
nenuments 🗸	 If power proposed is not used at the time of filling up this form, but is introduced later, the fact should be communicated to the Chief inspector of Factories and Boilers immediately. If any of the persons named against items 7(a) and 7(b) is minor, the fact should be clearly stated along with documents. 		
If Certification Scheme	5. Any correction made in the Form should be duly signed by the Occupier or the Factory Manager		
spection report and Compliance	6. List of documents to be enclosed		
speciform and compliance	a. Laterit List of partners / Laterit List of Directors. b. In case of change of Directors submit Form No. 32 of the Companies Act, 1956.		
ithdrawal 🗸 🗸	b. In Case of change of DukeCotos submit from No. 2 of the Companies Act Hoso. c. Partnership deed/ Memorandum of Articles of Association.		
edical Report	d. Land ownership documents.		
anna inform	e RICO lease deed -		
	f. Land use conversion document (in case land is not in RIICO industrial area) q. Rent deed / lease deed.		
	g rem deed / searcher deed		
	. Latest electricity bill for renewal.		
	j. Photo ID and address proof of the Occupier and the Factory Manager.		
	7. Every page of the Documents submitted along with the Form should be self attested by the Occupier or the Factory Manager along with date."		
	→ GO ТОТОВМ. Вык		
	Copyright © 2018 All right reserved. Factories & Bollers inspection Dopartment, Rajathan Bert Viewed with 1524 x 768 perits. This website is bed viewed in Socied Chrome Tieretterd Tapterius Version 81 Modills (refer 25 version		







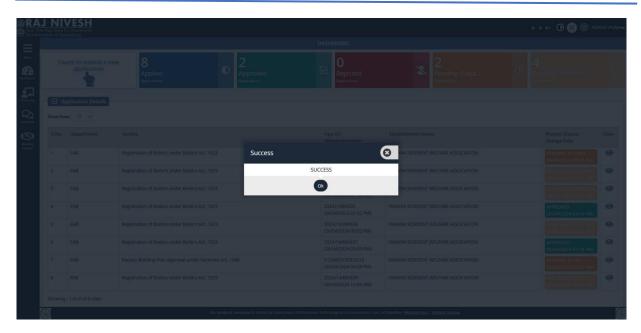
Step 6b:- Fill the blank form, attach required documents and submit the Application.

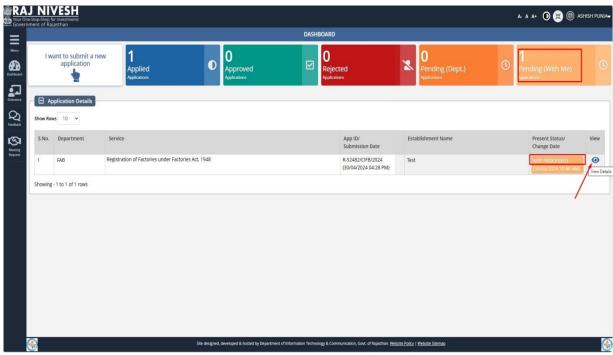
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Registration				
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Renewal	Application f	or registration /renewal/amendment/t		specified in section 6 and 7
Amendments				
Salf Cartification Schame	1. Period Of License	(Factory	Registration)	
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	c. Number of workers ordinarily employed in the fa	actory		
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	Name of Factory Manager *		Father's Name *	
			Street/Locality * Father's Name *	
		Select District		·····Select Area
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			Area	Select Area 👻
	9. Land and Building			
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		roval of the plan for the site, whether i	or old or new building and for construction of	restension of factory by the state Government / Chief
	Reference Number	P-34881/CIFB/2017	Date of Approval	
	10. Disposel of wastes and effluents			
		proval of the arrangements, if any mad	e for the disposal of trade waste and effluents	and the name of the authority granting such approval
			Date of Approval	
	Declaration			
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Step 6c:-Now Process the application for Payment.

	dows while payment is in progress,After payment with a minute will be redirected on RajFAB website Attention !! o pay any balance fees.Use Carefully as payment made is not refundable ,once made.Make Payment
Payment Mode	
Application No.	R-12345/CIF8/2020
Amount to be Paid	10500.00
Additional/Due Amount	
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Department of Finance Government of Rajasthan	RajFAB
Bank-List for pay Transaction	
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Here you review your payment details and Amount and click on **Continue**, After that you will be redirected on bank website and you can print your receipt of payment







Factories and Boilers Inspection Government of Rajasthan	Home	Edit Profile	Рар	erless Services Feedba	ick Upload Rep	oorts Thirdpart	y Boiler Thirdparty F		e Sumitana	nda Roy Su	pport l	ogout
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Audit Trail for tracking of application.

Payment D	Details								
5.No.	Reciept No.		Amount	Date			Payment Mode		
1	22466259478		65100.00	22/08/2022			Online		
Audit Trail									
S.No.	Action Taken	Action Description			Designation	Use	r	Date	Day Taken
6	License Generated on- 26/07/2022 11:50:26 AM,Dayalal Damore	License Details: RJ- 12345, Factory- M Occupier- Sh. PRADEEP JAIN , Worker Mfg.Process- TEXTILE PROCESSING U	s- 49, Power(HP)- 150 hp, Plan- P		Chief Inspector	Day	alal Damore	26/07/2022	0
5	Accepted	Dayalal Damore Accepts Comments: yes			Chief Inspector	Day	alal Damore	26/07/2022	4
4	Marked to	Gyarsilal Meena(Sr. Inspector) Marked Comments: Factory may be registered & issue Lic		tor)	Sr. Inspector	Gya	rsilal Meena	25/07/2022	3
3	Forwarded to	Pratap Singh1 (Clerk Grade II) Forwar Comments: 1. Management factory registration a workers-150 Hp annual fee Rs 6200/. 3100/ 50 % registration fee, total am GRN-22466259478/date 22-08-2022. 5. Electricity bill attached 6. Plan workers 7. Submitted for orde	pplication online uploaded for the 2. Year 2022-32 ren. fee @ (ount Rs 65100/ 3. Fee depos 4. Occupier & manager id. approved P-48344/CIFB/2022/dal	: year 2022-32, 49 6200 x 10)=62000/+ it amount Rs 65100/ by add, proof attached	Clerk Grade II	Prat	ap Singh1	24/07/2022	2
2	Payment	Payment Details : Receipt No.: 22466259478 Payment Amount :65100.00 Payment Date :JUL 22 2022 12:41PM Payment Mode :Online Bank Name :BANK OF BARODA (RPP)			User	PRA	DEEP LASOD	22/07/2022	o
	Occupier Form2 Registered				User	PRA	DEEP LASOD	01/07/2022	0







Step 7:- Department will examine application and may ask for clarification, if required through online window only, else application will be approved and certificate will be issued electronically. Citizen can now download the generated certificate at their end.









RAJNIVESH Dashboard.

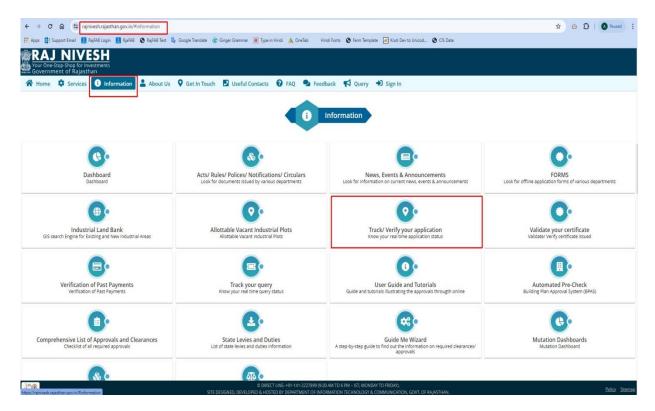
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Step 8:- Track Application Status









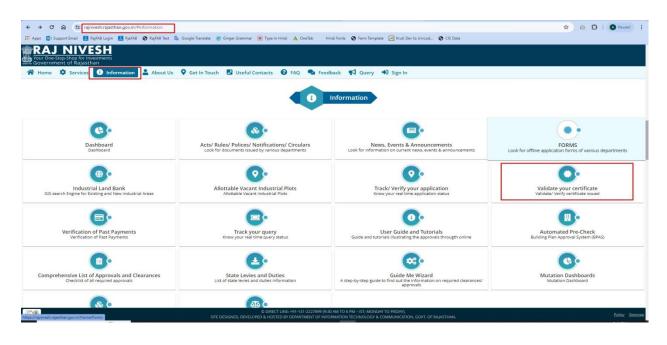
iO ID/ Ap	ormation » Track/ Verify Your Applacation pplication Number * CIFB/2024	··			
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Step 9:- Third Party validation of certificates RAJNIVESH

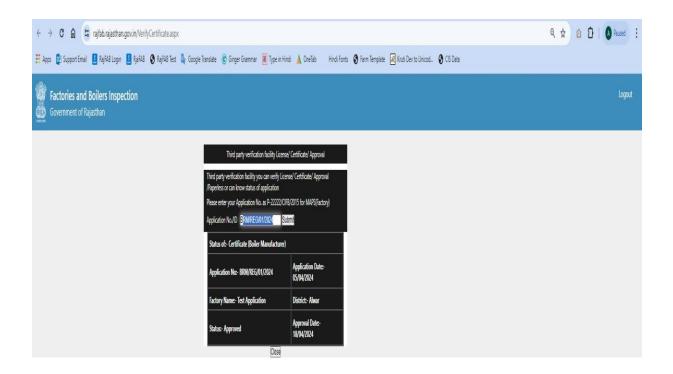


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♣ >> Information >> Validate Your Certificate					
ir. Io.	Application Name	Click Below			
	Energy (Electrical inspectorate)				
	Energy (Electrical Inspectorate - Wireman/Supervisor/Contractor)	CLICK HERE			
1	Energy (Electricity Connection)	CLICK HERE			
1	Factories & Boilers Inspectorate	CLICK HERE			
5	Food & Civil Supply	CLICK HERE			
6	Industries	CLICK HERE			
	Labour	CLICK HERE			
	Local Self Government	CLICK HERE			
	Medical & Health	CLICK HERE			
0	Public Health & Engineering Department	CLICK HERE			
1	Public Works Department	CLICK HERE			
2	Rajasthan State Industrial Development and Investment Corporation	CLICK HERE			
3	Revenue	CLICK HERE			
4	Tourism	CUCK HERE			
5	Urban Development and Housing (Building Map Approval)	CLICK HERE			
16	Urban Development and Housing (Change/ Conversion of Land Use)	CLICK HERE			













User Manual

Registration of Factories Under Factories Act, 1948





