UDH Project

Citizen Service Subscription and Process Flow of Services

User Manual

Process Flow: Subscribing Services

- Citizen will be login through SSO (Single Sign On).
- In the citizen Apps select the Urban Service Application and click on it. It will redirect to Urban Services Portal.
- By Default citizen Dashboard will be visible.
- Click on the Citizen Services link for availing the services from the side panel menu.
- Services list will be visible to the citizen user.
- Against each of the service subscribe button is there click on subscribe button for availing the service.

- After click on Subscribe button citizen will be redirected to the subscription form where citizen will be subscribing for the service. In that Name, validity, fees for the services are being described.
- Select the UIT/ Development Authority from the drop down list given. Citizen can subscribe for various types of UIT/ DA.
- After selecting UIT/DA, accept the terms and condition by clicking on the checkbox.
- Then click on “Proceed to Subscribe” Button.
- Service will be availed.

- If the subscription is free then citizen can avail the services directly.
- If the service is of Paid type then the citizen will be redirected to the payment gateway, by paying the fees citizen can avail the services.
- The fig , shows successful message after availing the services.

(Refer Slides 5 to 12)

https://sso.rajasthan.gov.in/signin

Search

Most Visited Getting Started

Rajasthan Single Sign On v7.4

One Digital Identity for all Applications

ENG | हिन्दी

SKOCH AWARD (GOLD)

SMART GOVERNANCE AWARD 2017

Digital Identity (SSOID/ Username)

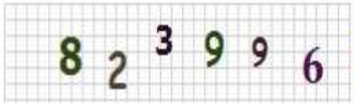
ronakchittora.maddy

Forgot Digital Identity (SSOID/ Username)?

Password

••••••••••

Forgot Password?



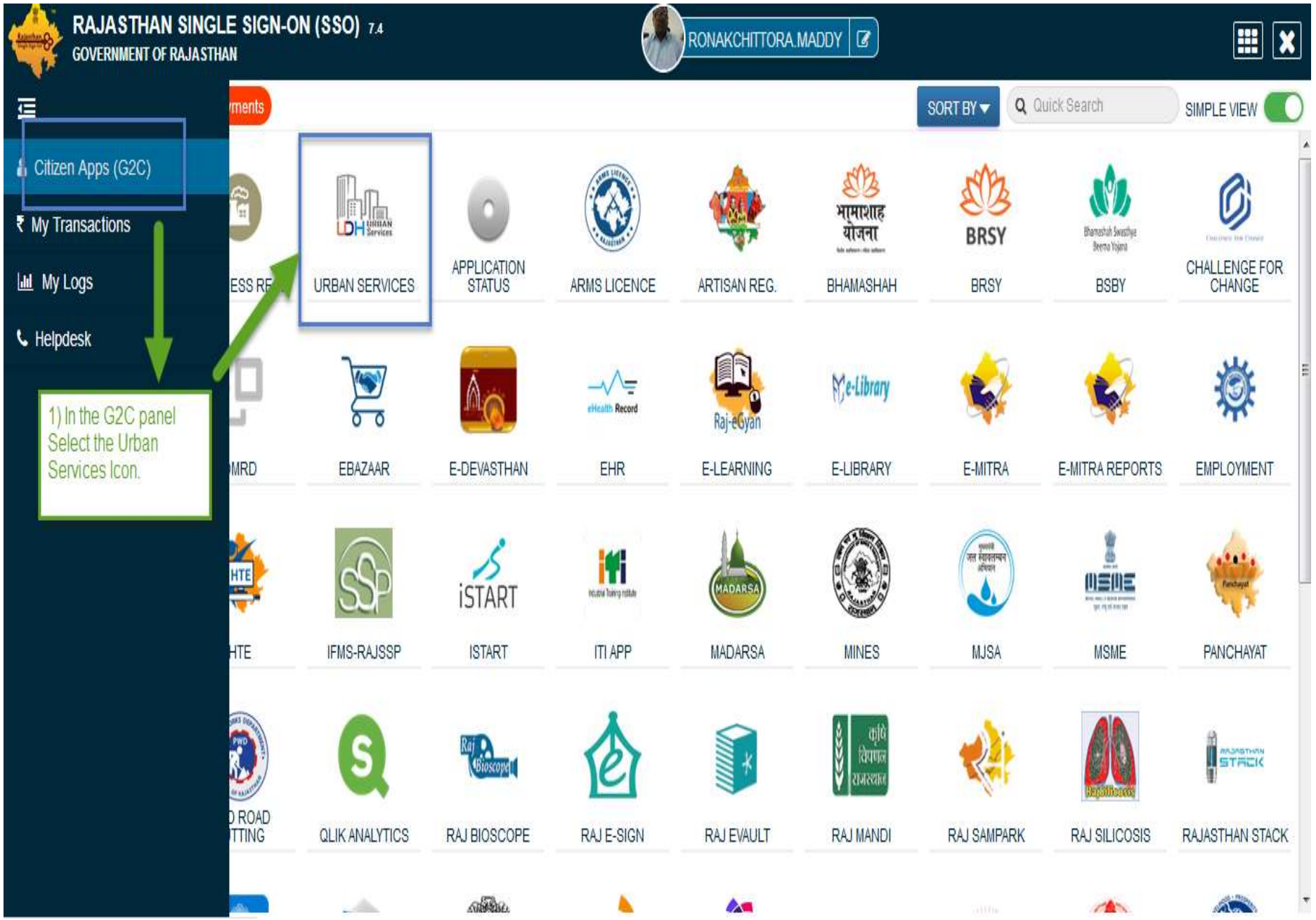
Enter Captcha

823996

REGISTER LOGIN CANCEL

HELPDESK (FOR ALL APPLICATIONS)

1,49,02,17,73


RAJASTHAN SINGLE SIGN-ON (SSO) 7.4
GOVERNMENT OF RAJASTHAN
RONAKCHITTORA.MADDY
SORT BY
Quick Search
SIMPLE VIEW
Citizen Apps (G2C)
My Transactions
My Logs
Helpdesk
1) In the G2C panel Select the Urban Services Icon.
URBAN SERVICES
APPLICATION STATUS
ARMS LICENCE
ARTISAN REG.
BHAMASHAH
BRSY
BSBY
CHALLENGE FOR CHANGE
EBAZAAR
E-DEVASTHAN
EHR
E-LEARNING
E-LIBRARY
E-MITRA
E-MITRA REPORTS
EMPLOYMENT
IFMS-RAJSSP
ISTART
ITI APP
MADARSA
MINES
MJSA
MSME
PANCHAYAT
QLIK ANALYTICS
RAJ BIOSCOPE
RAJ E-SIGN
RAJ EVAULT
RAJ MANDI
RAJ SAMPARK
RAJ SILICOSIS
RAJASTHAN STACK

UDH

Authorities and UIT's Online Services

0

RONAK CHITTORA

- My Dashboard
- Citizen Services
- Notifications
- Back to SSO

RONAK CHITTORA [RONAKCHITTORA.MADDY]

9460028517 ronakchittora.maddy@gmail.com

10 Fouz Baxi Ki Haveli Shri Nath Marg , UDAIPUR , RAJASTHAN , PIN: 313001

Aadhar Number: NA **Date of Birth:** 23/12/1989

Citizen is Redirected to the Urban Services Application Portal.

Property ID Creation Application Summary

Draft/Submit Date: 29-Nov-2017 **Property No.:** 108 **UIT/Authority:** UIT, Kota **Scheme:**Ajay Aahuja Nagar Punarwas **CurrentStatus:**Draft

View More...

Online EMD Payment Summary

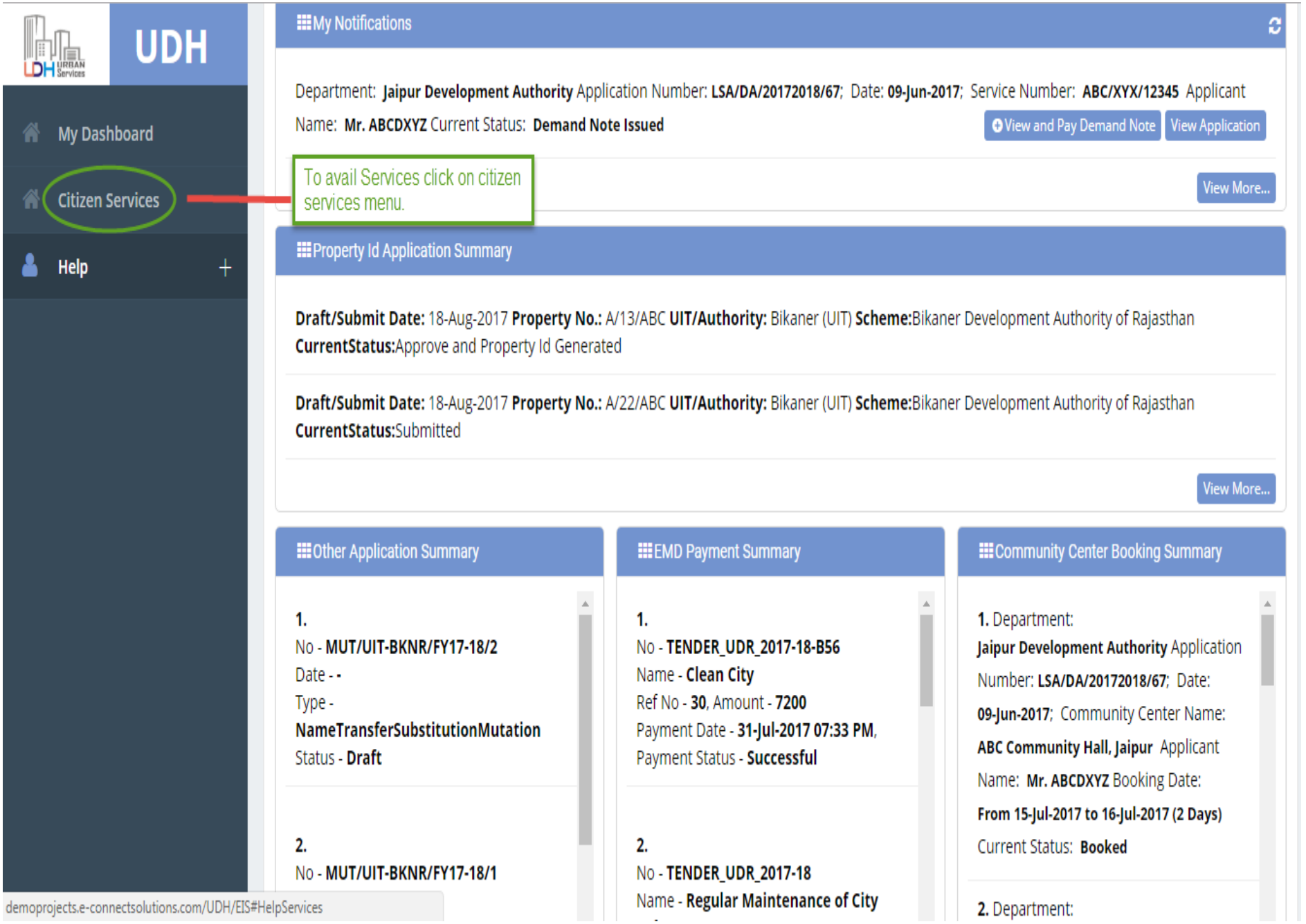
No Record Found

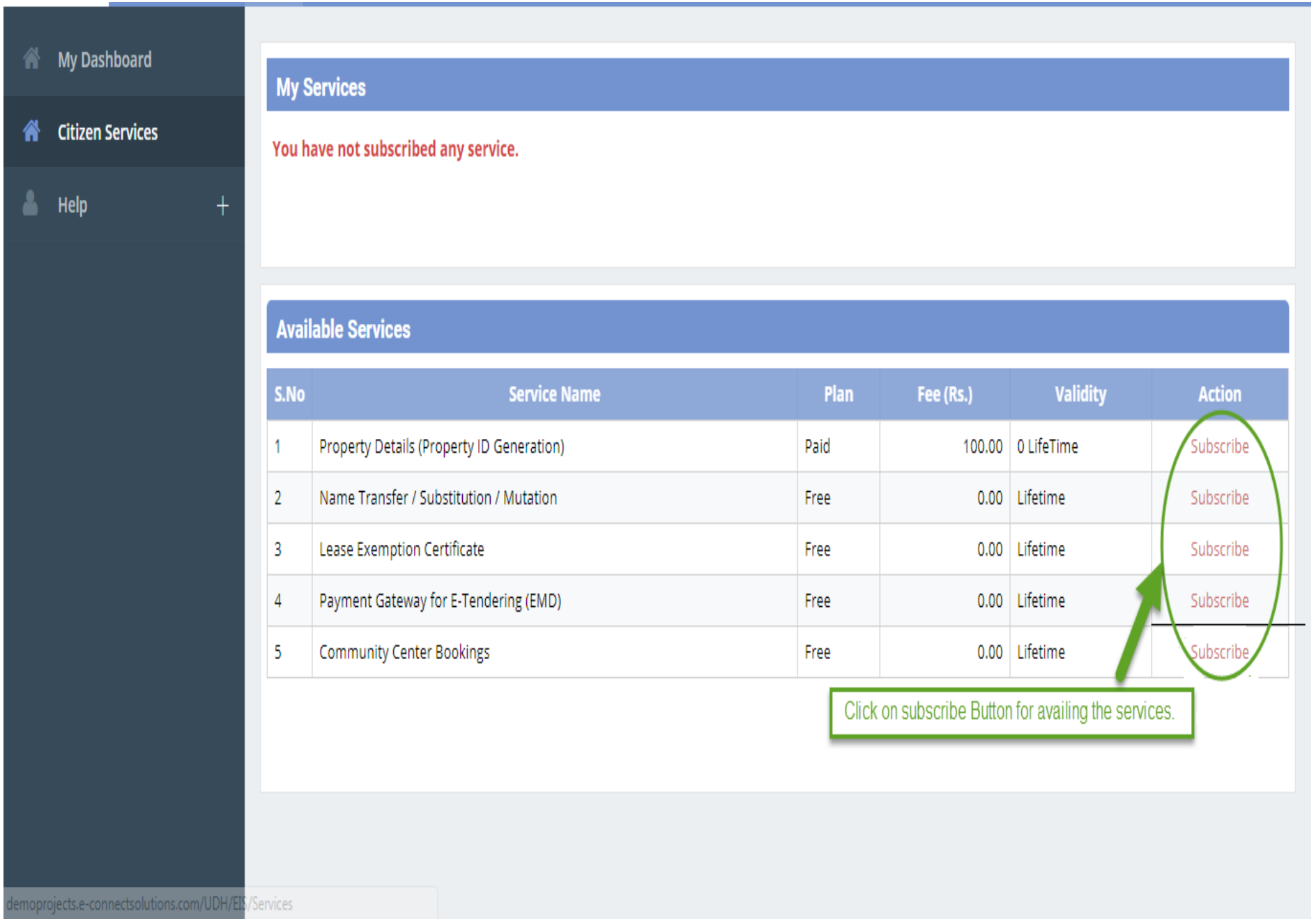
View More...

Name Transfer/Lease Application Summary

Draft/Submit Date: 30-Nov-2017 **Application Number:** UIT-KOTA/FY17-18/MUT/3 **Application Type:** Name Transfer / Substitution / Mutation **Current Status:**Draft

View More...


UDH
My Dashboard
Citizen Services
Help
My Notifications
Department: Jaipur Development Authority Application Number: LSA/DA/20172018/67; Date: 09-Jun-2017; Service Number: ABC/XYX/12345 Applicant Name: Mr. ABCDXYZ Current Status: Demand Note Issued
View and Pay Demand Note
View Application
To avail Services click on citizen services menu.
View More...
Property Id Application Summary
Draft/Submit Date: 18-Aug-2017 Property No.: A/13/ABC UIT/Authority: Bikaner (UIT) Scheme:Bikaner Development Authority of Rajasthan CurrentStatus:Approve and Property Id Generated
Draft/Submit Date: 18-Aug-2017 Property No.: A/22/ABC UIT/Authority: Bikaner (UIT) Scheme:Bikaner Development Authority of Rajasthan CurrentStatus:Submitted
View More...
Other Application Summary
1.
No - MUT/UIT-BKNR/FY17-18/2
Date - -
Type - NameTransferSubstitutionMutation
Status - Draft
2.
No - MUT/UIT-BKNR/FY17-18/1
EMD Payment Summary
1.
No - TENDER_UDR_2017-18-B56
Name - Clean City
Ref No - 30, Amount - 7200
Payment Date - 31-Jul-2017 07:33 PM,
Payment Status - Successful
2.
No - TENDER_UDR_2017-18
Name - Regular Maintenance of City
Community Center Booking Summary
1. Department: Jaipur Development Authority Application Number: LSA/DA/20172018/67; Date: 09-Jun-2017; Community Center Name: ABC Community Hall, Jaipur Applicant Name: Mr. ABCDXYZ Booking Date: From 15-Jul-2017 to 16-Jul-2017 (2 Days) Current Status: Booked
2. Department:
demoprojects.e-connectsolutions.com/UDH/EIS#HelpServices


My Dashboard
Citizen Services
Help
My Services
You have not subscribed any service.
Available Services
S.No
Service Name
Plan
Fee (Rs.)
Validity
Action
1
Property Details (Property ID Generation)
Paid
100.00
0 LifeTime
Subscribe
2
Name Transfer / Substitution / Mutation
Free
0.00
Lifetime
Subscribe
3
Lease Exemption Certificate
Free
0.00
Lifetime
Subscribe
4
Payment Gateway for E-Tendering (EMD)
Free
0.00
Lifetime
Subscribe
5
Community Center Bookings
Free
0.00
Lifetime
Subscribe
Click on subscribe Button for availing the services.
demoprojects.e-connectsolutions.com/UDH/EIS/Services

Citizen Services

Proceed For Services Subscription

Service Name	:	Payment Gateway for E-Tendering (EMD)
Subscription Validity	:	Lifetime
Subscription Fee (Rs.)	:	0.00
GST on Fee (Rs.)	:	0.00
Net Payable Amount (Rs.)	:	0.00
Select UIT/Development Authority	:	--Select One--

1) Select UIT/DA from the List given for which service has to be avail.

(After successfull subscription you will be able to avail this service for above selected uit/development authority only. You will have to subscribe this service by paying subscription fee (if applicable) separately for each uit/development authority.)

(सफल सदस्यता के बाद आप इस सेवा का उपयोग केवल ऊपर चयनित यूआईटी / विकास प्राधिकरण के लिए ही कर सकते हैं। आपको प्रत्येक सेवा / विकास प्राधिकरण के लिए इस सेवा की सदस्यता अलग से सदस्यता शुल्क (यदि लागू हो) का भुगतान करके लेनी होगी।)

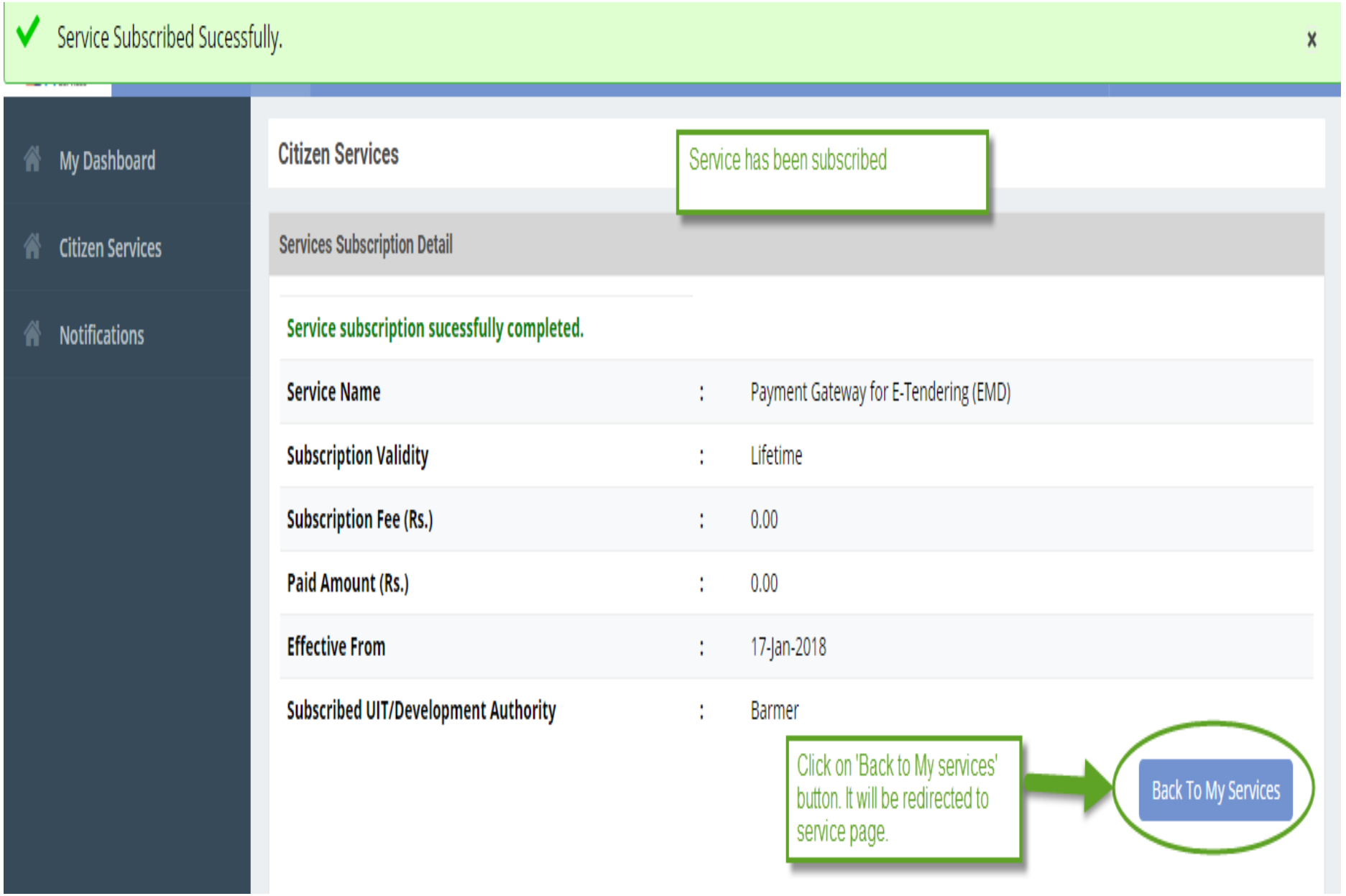
☐ I hereby declare that I have carefully read all the terms and conditions of this Service and agree to terms & condition and privacy policy of UIT/DA.

Back To Services

2) Check the Terms and Conditions

3) Click on 'Proceed to Subscribe' button.

Proceed to subscribe


Service Subscribed Sucessfully.
x
My Dashboard
Citizen Services
Notifications
Citizen Services
Service has been subscribed
Services Subscription Detail
Service subscription sucessfully completed.
Service Name : Payment Gateway for E-Tendering (EMD)
Subscription Validity : Lifetime
Subscription Fee (Rs.) : 0.00
Paid Amount (Rs.) : 0.00
Effective From : 17-Jan-2018
Subscribed UIT/Development Authority : Barmer
Click on 'Back to My services' button. It will be redirected to service page.
Back To My Services

Citizen Services available for subscription

S.No	Service Name	Plan	Fee (Rs.)	Validity	Action
1	Property ID Creation	Free	0.00	Lifetime	Subscribe
2	Name Transfer / Substitution / Mutation	Free	0.00	Lifetime	Subscribe

- There are different types of More Services, for subscribing any type of services same above process from (Refer Slide 2 to 12) to be followed.
- Different types of Services includes:-

    1) Property Id Creation

    2) Name Transfer/ Mutation Service

    3) Lease Exemption/ Freehold Service.

    4) Community Hall Booking.

    5) Lease Collection Yearly.

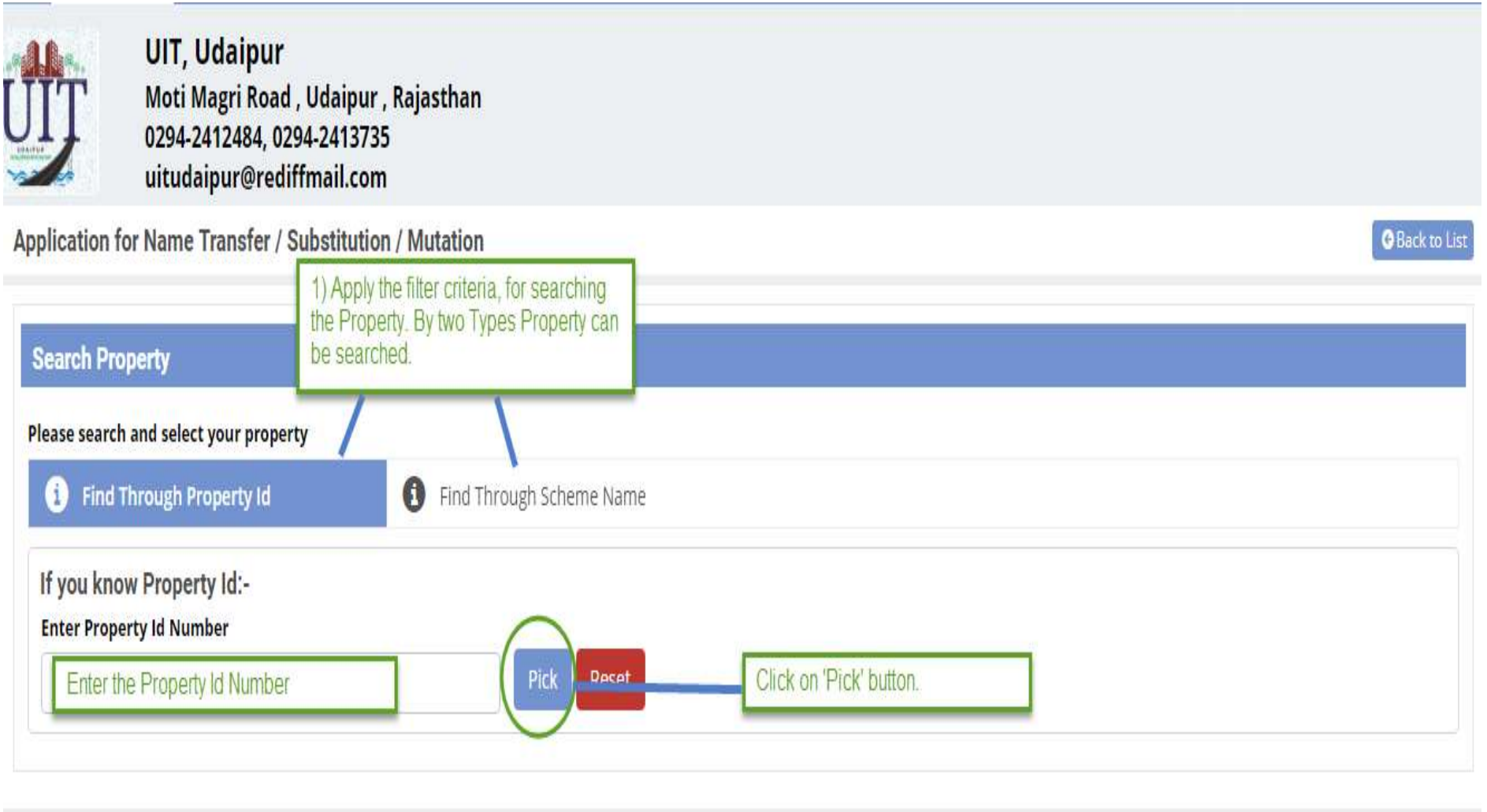
    6) Offline Challan

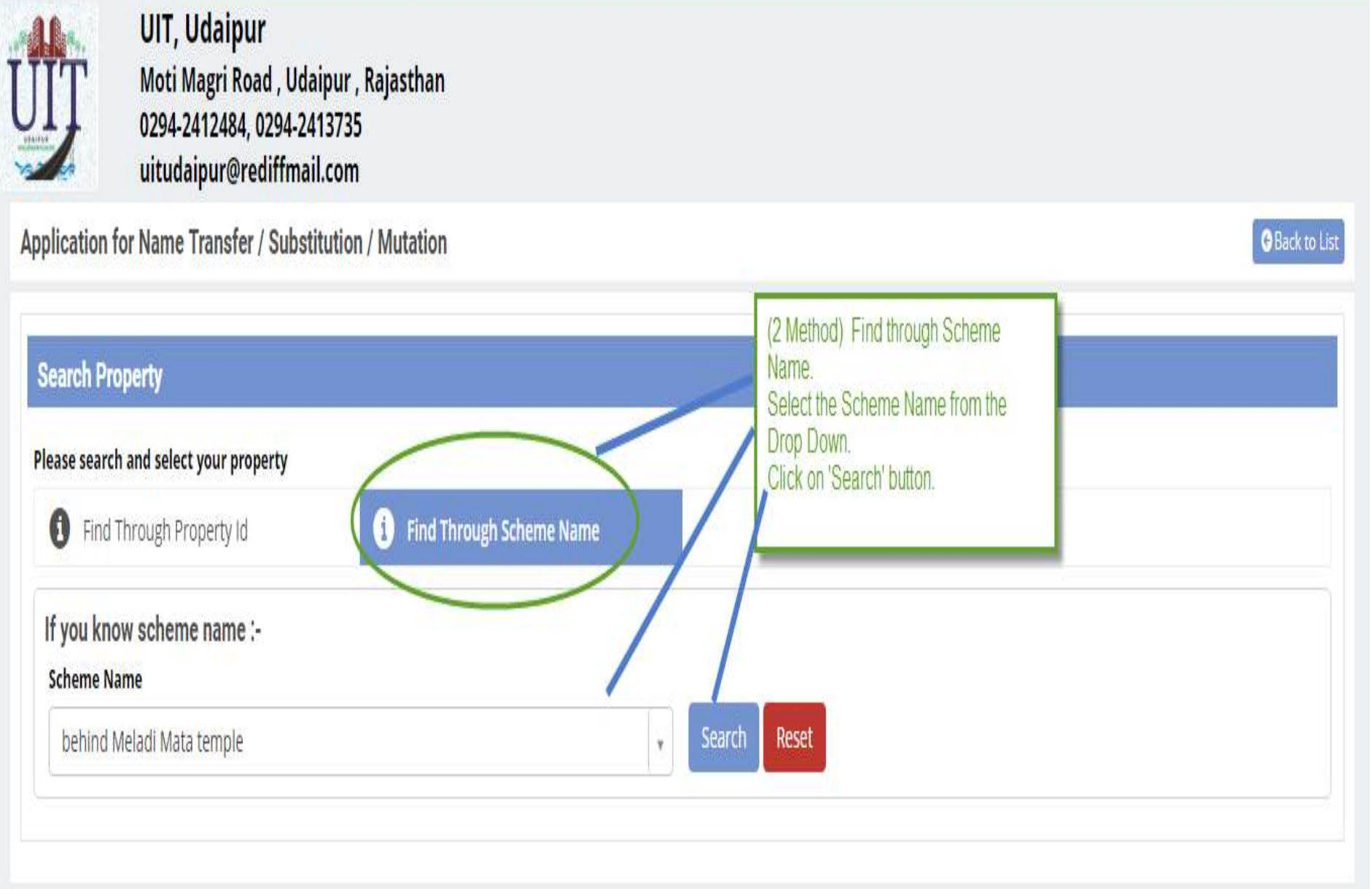
    7) Payment for E-Tendering

Service: Lease Exemption Certificate/ Freehold

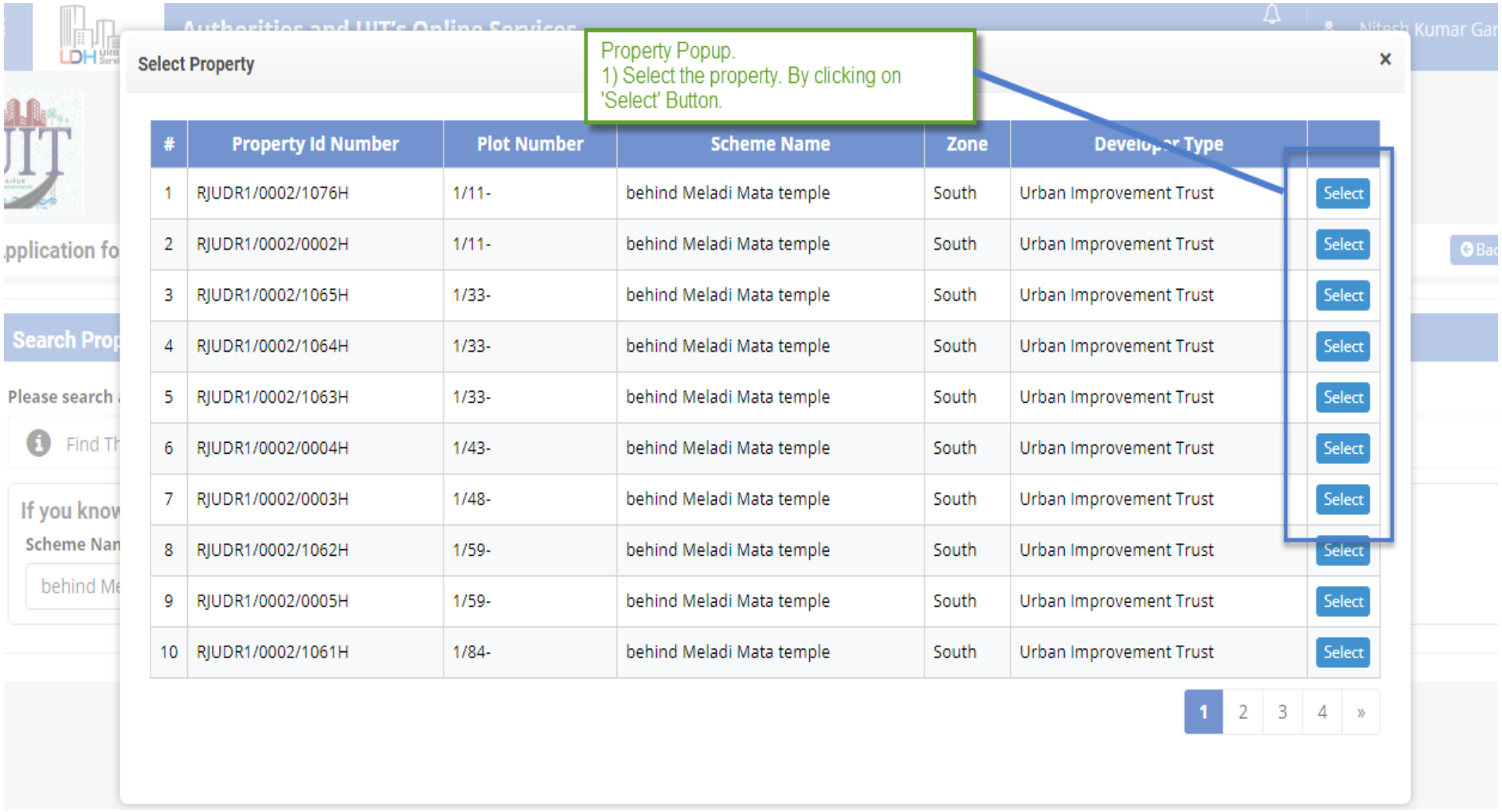
- Same Process for Subscribing the Service, as explained in Earlier Slides. (Refer Slides 8 to 11)
- Click on Proceed Button from the Activated Lease Exemption Certificate/ Freehold Service Widget and Select the UIT/DA. (Refer Slides 34 to 35)
- Intro:- For applying/ Issuing the Lease Exemption Certificate/ Freehold use the service. By two ways Property can be searched by applying the filter criteria:-
    - Find through Property Id
    - Find through Scheme Name

- Lease Exemption / Freehold Certificate application, the property which is approved and id number is generated that only property number can be searched by the shown filter criteria.

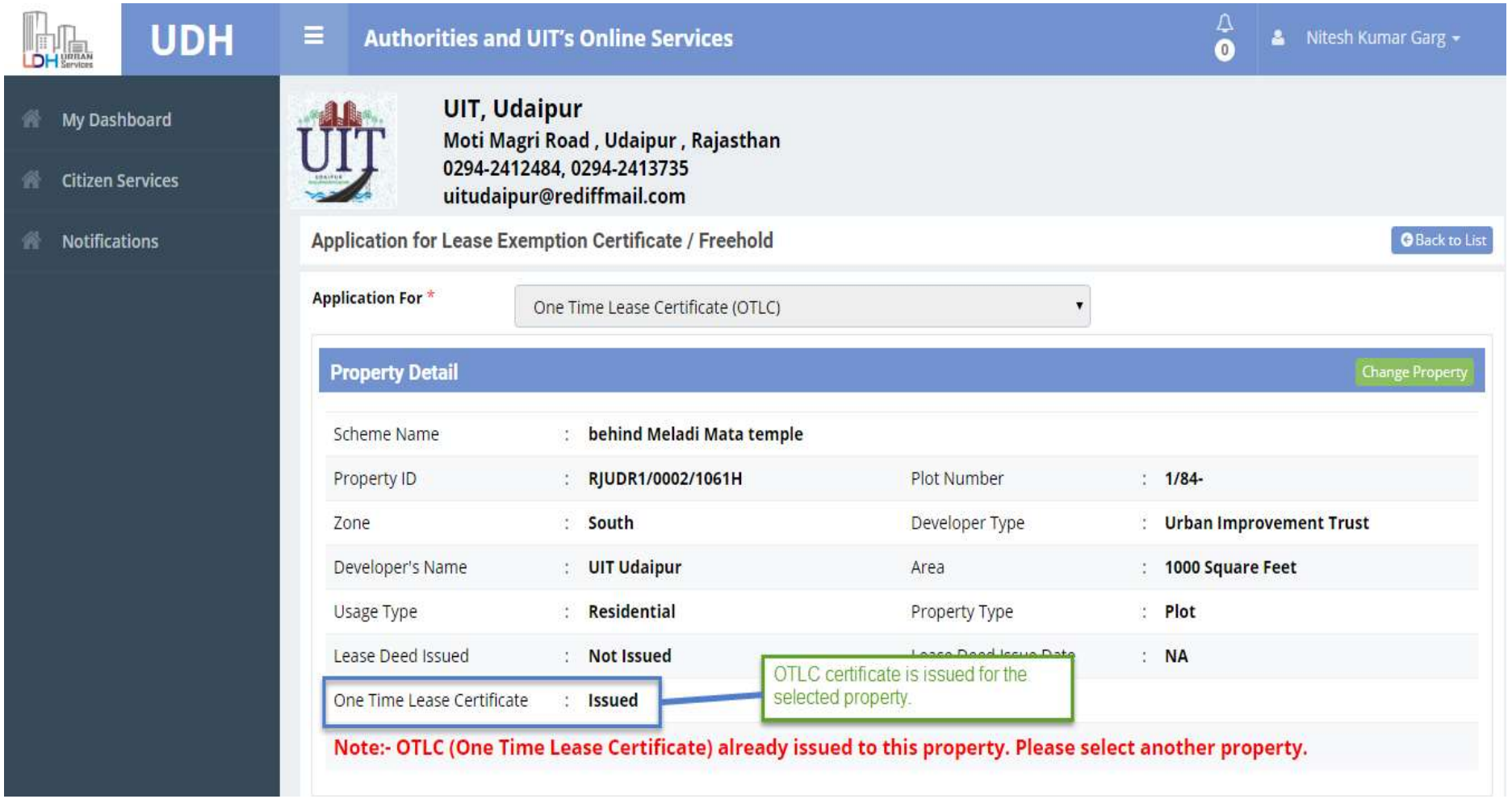



UIT, Udaipur
Moti Magri Road , Udaipur , Rajasthan
0294-2412484, 0294-2413735
uitudaipur@rediffmail.com
Application for Name Transfer / Substitution / Mutation
Back to List
Search Property
Please search and select your property
Find Through Property Id
Find Through Scheme Name
(2 Method) Find through Scheme Name.
Select the Scheme Name from the Drop Down.
Click on 'Search' button.
If you know scheme name :-
Scheme Name
behind Meladi Mata temple
Search
Reset

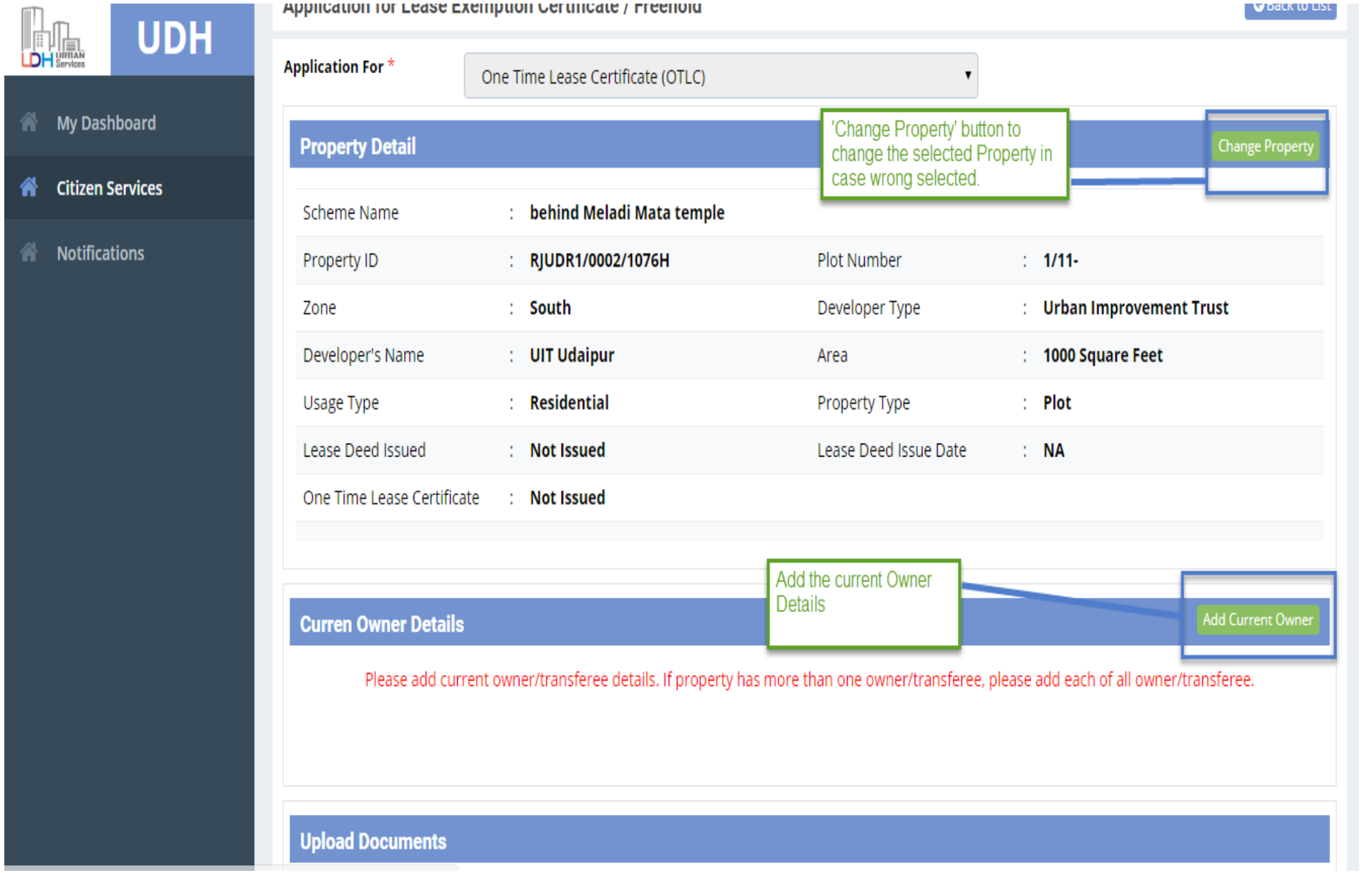
- Step2:- After clicking on ‘Search’ button Property Popup will open. The property which is approved and Property Id Number is generated that only property will be visible in the popup. Select the property for which application has to be applied.

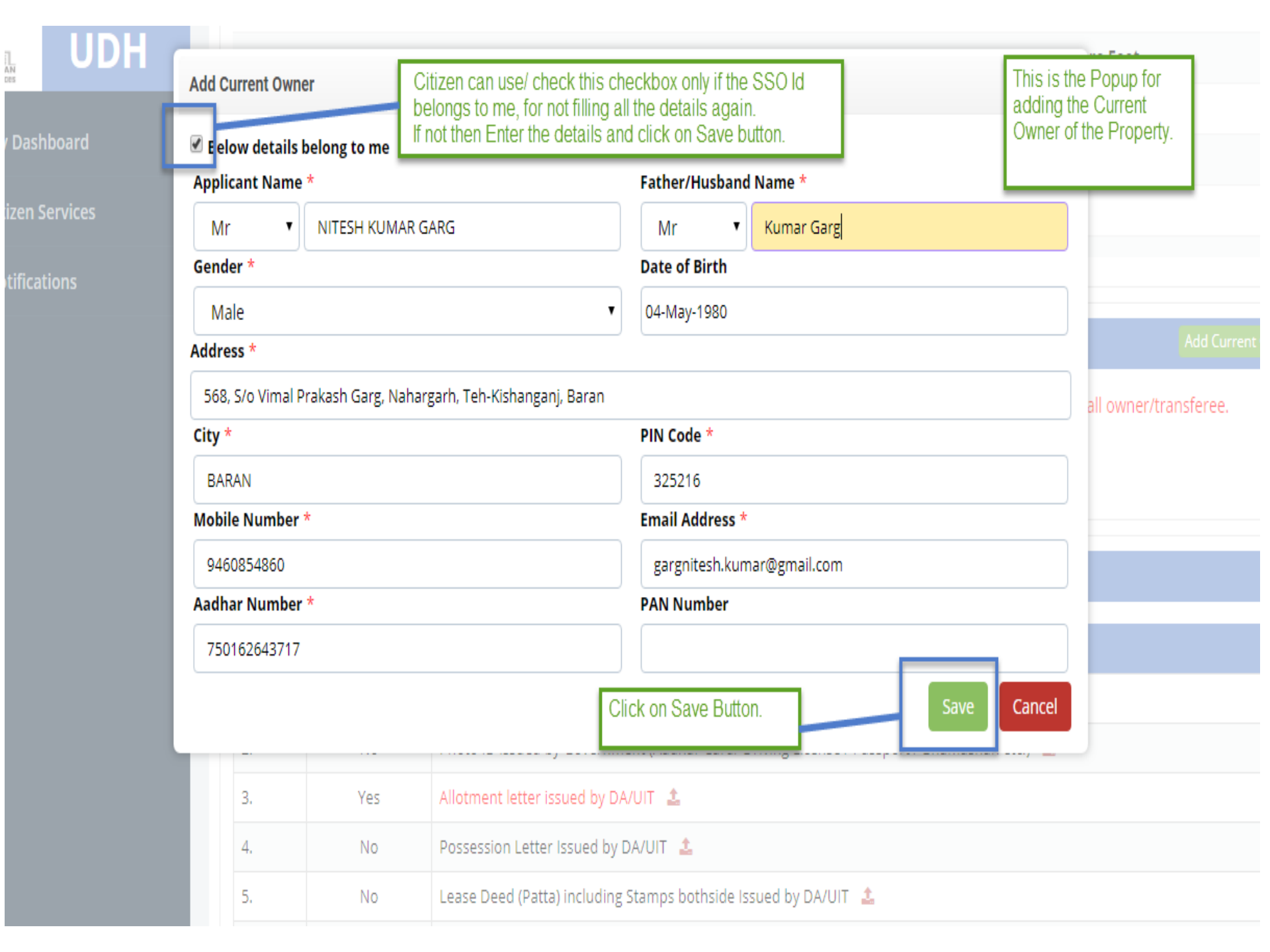


- Step3:- The selected Property details will be shown to the citizen user.
- Step4:- (i) In the selected Property, if the OTLC certificate is issued then the citizen cannot apply again.



- Step4:- (ii) In the selected Property, if the OTLC certificate is ‘Not issued’ then the citizen can apply for issuing the certificate.




UDH
Dashboard
izen Services
tifications
Add Current Owner
Below details belong to me
Citizen can use/ check this checkbox only if the SSO Id belongs to me, for not filling all the details again.
If not then Enter the details and click on Save button.
This is the Popup for adding the Current Owner of the Property.
Applicant Name *
Mr
NITESH KUMAR GARG
Father/Husband Name *
Mr
Kumar Garg
Gender *
Male
Date of Birth
04-May-1980
Address *
568, S/o Vimal Prakash Garg, Nahargarh, Teh-Kishanganj, Baran
City *
BARAN
PIN Code *
325216
Mobile Number *
9460854860
Email Address *
gargnitesh.kumar@gmail.com
Aadhar Number *
750162643717
PAN Number
Click on Save Button.
Save
Cancel
Add Current
all owner/transferee.
3. Yes Allotment letter issued by DA/UIT
4. No Possession Letter Issued by DA/UIT
5. No Lease Deed (Patta) including Stamps bothside Issued by DA/UIT

- Step5:- After selecting the Property, Add the current Owner of the Property by clicking on ‘Add Current Owner’ button. (As shown in Slide No. 78 and 79). Current owner Popup will open and add the required details.
- Step6:- Upload all the Mandatory Documents from the list of the Documents.
- Step7:- Check the checkbox of terms and condition.
- Step8:- Click on ‘Save as Draft’ button.

(Refer Slide No. 80)

Sr. No.	Mandatory	Documents
1.	Yes	Receipt of Previous Lease
2.	No	Photo ID issued by Government (Aadhar Card/ Driving License / Passport / Bhamashah etc.)
3.	Yes	Allotment letter issued by DA/UIT
4.	No	Possession Letter Issued by DA/UIT
5.	No	Lease Deed (Patta) including Stamps bothside Issued by DA/UIT
6.	No	Site Plan Issued by DA/UIT
7.	No	Receipt(s) of Amount Deposited in DA/UIT
8.	No	In case property is mortgage letter from Financial Institution

1) Upload all the required Mandatory Documents.

Declaration and Undertaking

1. I/We hearby declare and confirm that all above information furnished by me/us are true and nothing material has been concealed about this application.

2. This Mutation is being done on the basis of documents uploaded by me online and the responsibility of all such uploaded document being genuine and true lies with me. In case, any uploaded document is found forged or tampered or false, the undersigned will not be liable for any action for this mutation and I/We will be solely responsible for such fraudulent document and offence.

3. There is no legal or possession dispute with anyone regarding above property.

4. I/We will follow and abide by the building by laws and rules of UIT, Udaipur.

5. I/We will may be prosecuted for any false/incorrect information, electronically signed and accepted by me/us today on 29-Apr-2018 02:31 PM

2) Check the Check box.

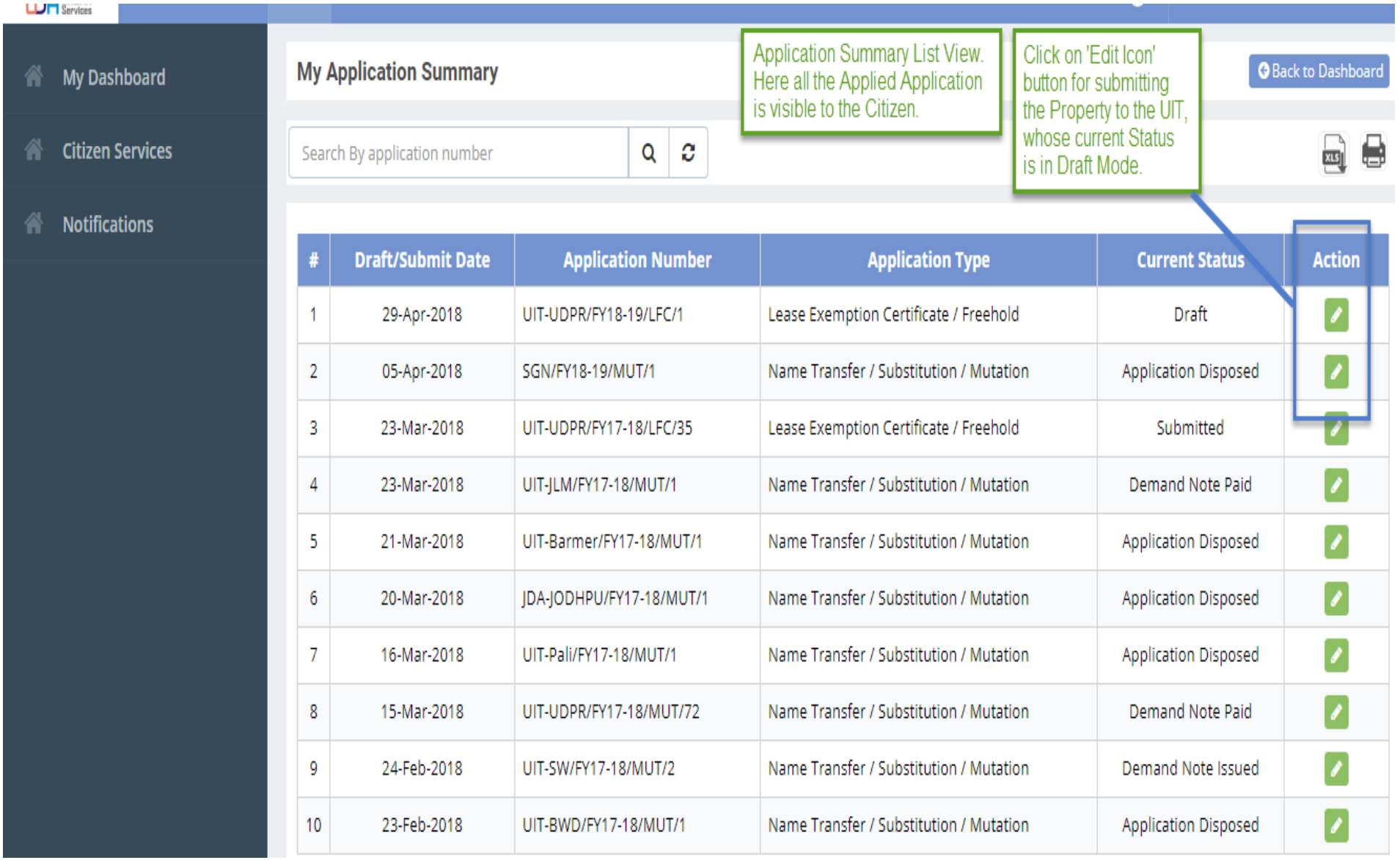
I hereby declare that I/We have carefully read all the terms and conditions of this Service and agree to terms & conditions and privacy policy of UIT, Udaipur.

3) Click on 'Save as Draft' button

Save as Draft

Back to List

- Step9:- After Saving the Application in Draft Mode it will be redirected to the Application Summary List view.



- Step10:- Click on ‘Edit Icon’ Button for submitting the Application. All the saved details will be viewed to citizen.
- Step11:- After this Click on ‘Update and Submit’ button for submitting the property to the UIT/DA.